



গড়গাঁও মহাবিদ্যালয় GARGAON COLLEGE PROSPECTUS (2025-26)



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মহাবিদ্যালয় সংগীত

কথাঃ ড° লীলা গগৈ
সুৰঃ ড° ললিত শ্যাম

নিবিড় তিমিৰ ভেদি
পোহৰৰে সীমা খেদি
আমি আগুৱাই যাওঁ...
ৰগুৱা বনুৱাৰ দেশ গঢ়া সপোনৰ
আমি জয় গীত গাওঁ।

দীনতা,
হীনতা,
নীচতা ভীৰুতাৰ
হওক অৱসান
জ্ঞানৰ বন্তি জালি
প্ৰাণৰ জেউতি ঢালি
গাওঁ জীৱনৰ গান
আমি গাওঁ জীৱনৰ গান।

এই গানৰ সুৰত
সেই ত্যাগৰ বুকুত
এই দীপ্ত আলোকত আমি
জয়গীত গাওঁ
গড়গাঁৱে সাৰ পাব
লাচিত সেনানী হ'ব
জয়া-মূলা গাভৰুৰ
প্ৰাণৰ শক্তি লৈ
আমি আগুৱাই যাওঁ।

MESSAGE FROM THE PRINCIPAL'S DESK



*"The highest education is that which does not merely
give us information, but makes our life in harmony with all existence."*
- Rabindranath Tagore

Greetings from Gargaon College.

Situated in Gargaon, the capital of the erstwhile Ahom dynasty, Gargaon College not only sustains a rich historical legacy bequeathed by its glorious past but also endeavours to meet the challenges of the 21st century by providing an inclusive and holistic education.

Founded in September 7, 1959, Gargaon College is one of the oldest and most eminent institutions of higher education in Assam. Significantly, the college has completed 60 glorious years of its existence.

With a commitment to achieve excellence in higher education, the college has been working unabatedly to provide quality education. Our college at present offers three streams namely Arts, Science and Commerce and has a total of seventeen departments. Further, our college offers various courses through Open and Distance Learning (ODL) mode under Dibrugarh University and Krishna Kanta Handiqui State Open University (KKHSOU). The college also offers a Self-Financed Course of Post Graduate Diploma in Computer Application (PGDCA) under Dibrugarh University. Moreover, to keep pace with the challenges posed by the changing values, the college has also introduced a select list of Add On Certificate courses and vocational programmes in tune with the objectives of NEP, 2020. The college has also introduced PG courses under Dibrugarh University in Economics, Education, English, Geography, History and Political Science.

Our college has been striving to impart and continue education even in challenging times of the pandemic by adopting new ways of teaching and learning. With this aim, the college launched its own online platform called E-Shiksha to impart and facilitate online teaching and learning along with a YouTube channel to broadcast special lectures. Moreover, our college through its career counselling and guidance cell has been able to guide and orient several meritorious and economically weak students towards successful careers in civil services and other competitive examinations.

We envision Gargaon College as a Centre of Excellence that shall provide unparalleled educational opportunities through cognitive integration of teaching and learning to transform our students into rational thinkers, competent leaders in different fields and above all good human beings.

Our mission is to impart quality education and provide opportunities and exposures to students that shall lead to multifaceted development of their inner talent, intellectual and physical capabilities and overall personality.

Our goal is to instill in our students a passion for learning and a zest for acquiring knowledge to prepare and develop them as professionals and help them meet economic, social and environmental challenges and be responsive to the needs of the society.

I would like to extend a warm welcome to all the prospective students to this premier institution of higher education and hope you will join us in this effort to march forward towards achieving academic excellence.

A handwritten signature in black ink, appearing to read 'Sabyasachi Mahanta', with a long horizontal line extending from the end of the signature.

(Dr. Sabyasachi Mahanta)
Principal & Secretary
Gargaon College

CONTENTS



PART - I

The College at A Glance

9 - 11

- 1 Profile of the College
- 2 Vision of the College
- 3 Mission of the College
- 4 Core Values
- 5 Goals of the College
- 6 The College Emblem

PART - II

Core Aspects

12 - 34

- 1 **Faculties**
- 2 **Programmes of Study: Four Year Under Graduate Programmes (CBCS)**
 - 2.1 First Semester: Major and Minor Course
 - 2.1.1 Minor Course
 - 2.1.2 Multidisciplinary Generic Elective Course/Skill Enhancement Course

- 3 **Programme Outcome**
- 4 **Definitions**
- 5 **Semester Duration and Evaluation**
 - 5.1 In-Semester
 - 5.2 End-Semester
 - 5.3 Credit
 - 5.4 Academic Bank of Credits
 - 5.5 Semester Duration
- 6 **Academic schedule**
- 7 **Qualification Type and Minimum Credit Requirement**
- 8 **Grading System**
- 9 **Course Structure of Four Year Under Graduate Programmes (FYUGP)**
- 10 **Semester-wise distribution of Credits**
- 11 **Minimum Eligibility Criteria for Admission into Four Year Under Graduate Programmes (FYUGP)**
- 12 **Admission Procedure**
- 13 **Examination and Evaluation**
- 14 **Fee Structure**
- 15 **Rules & Regulations of the College**
 - 15.1 Attendance
 - 15.2 Maintenance of College Discipline
 - 15.3 College Uniform
 - 15.4 Dress code of Students
 - 15.5 Identity Card and Badge
 - 15.6 Migration and Eligibility Certificate
 - 15.7 Laboratory Facility
- 16 **Hostel Facilities**
 - 16.1 Hostel Admission
 - 16.2 Hostel Rules

PART - III

Additional Academic Courses

35 - 37

- 1 Post Graduate Course (Regular Mode)
- 2 Post-Graduate Diploma in Computer Application (PGDCA)
- 3 Centre for Distance and Online Education (CDOE)
- 4 Krishna Kanta Handiqui State Open University Study Centre
- 5 Swayam
- 6 Add On Course

PART - IV

Reader's Hub

38 - 39

- 1 The Gargaon College Central Library
 - 1.1 Library Rules
 - 1.2 Book Bank Facility
 - 1.3 E-Shiksha
 - 1.4 YouTube Channel

PART - V

Other Key Points

40 - 43

- 1 **Co - Curricular and Extension Activities**
 - 1.1 All Assam Tanu Konger Memorial Debating Competition
 - 1.2 National Cadet Corps (NCC)
 - 1.3 National Service Scheme (NSS)
 - 1.4 Free Medical Camps
- 2 **Various Cells**
 - 2.1 Disaster Management Cell
 - 2.2 Career And Counseling Cell
 - 2.3 Grievance Redressal Cell
 - 2.4 Anti-Ragging Cell
 - 2.5 Gender Sensitization and Complaints Committee for Sexual Harassment
- 3 **Sports Facilities**
 - 3.1 Gargaon College Sports Academy
 - 3.2 Indoor Stadium
 - 3.3 The College Gymnasium
 - 3.4 Badminton Coaching Centre

PART - VI

Students' Corner

44 - 46

- 1 Cash Award to Meritorious Students
- 2 Scholarships
- 3 Students' Association
- 4 College Magazine
- 5 Students' Aid Fund
- 6 Academic Excellence

PART - VII

Organizational Support

47 - 50

- 1 Organizational Support
- 2 ICT-Enabled Classrooms
- 3 College Canteen
- 4 Museum
- 5 Educational Trips
- 6 Sustainable and Environmentally Friendly Campus

PART - VIII

Academic & Other Information

51

- 1 General Information
- 2 Holidays & Vacations
- 3 Important Note for Guardians And Students
- 4 Educational Trips

PART - IX

Information Regarding Administration and Staff

52 - 56

- 1 Present Governing Body of the College
- 2 Faculty Members
- 3 Library Staff
- 4 Office Staff
- 5 Laboratory Bearer
- 6 GD-IV Staff

PART - I

THE COLLEGE AT A GLANCE

1. Profile of the College

Located at Gargaon, a place of great historical and tourist importance, Gargaon College, established on 7th September 1959, is one of the premier institutions of higher education in Assam. It is situated at a distance of 16 km east of Sivasagar town and 2.5 km from the Simaluguri Railway Station.

From the historical standpoint, Gargaon was the capital of the glorious Ahom kingdom for 156 years i.e. from 1539 A.D. to 1695 A.D. During this long period, fifteen successive kings were crowned on the throne starting from Siu-Klen-Miung alias Gargaya Raja to Siu-Pat-Pha alias Gadadhar Singha. The Kareng Ghar, the seven storied Royal Palace of the Kings, situated within Gargaon and such other ancient monuments like the Storehouse, the Golaghar and the Ramparts surrounding the entire area still remind us of the grandeur of the illustrious Ahom Kings and Assamese people of the past.

Affiliated to Dibrugarh University, the college came under the deficit grants in-aid system of the Govt. of Assam in 1966. The college has three faculties - Arts, Science and Commerce and there are seventeen departments at present, viz Assamese, English, Economics, Political Science, History, Education, Sociology, Geography, Geology, Mathematics, Physics, Chemistry, Botany, Zoology, Statistics, Rural Development and Commerce. The College imparts education to more than two thousand students every academic year with the support of an efficient and dedicated teaching staff.

The College was assessed and re-accredited by the NAAC in the year 2019. Since its establishment, the college under the able and pioneering guidance of eminent educationists, teachers and the non-teaching staff has been successfully fulfilling the emerging needs and challenges of the times. The College is committed to develop itself into a centre of excellence and sustain its momentum to be the best by catering to all the needs of the students particularly those who belong to the weaker sections of the society.

2. Vision of the College

Gargaon College envisages to be a premier institute to impart quality education to its students. Keeping in view the emerging challenges of the new millennium, it is committed to deliver quality teaching and sound guidance to enable the diverse student community to realise and utilize their potential and creativity. The college also seeks to maintain a sincere relationship with the outgoing students by providing the necessary support in terms of employment opportunities.



To meet the needs of the present day, the college strives for continuous educational innovations, creative expressions and artistic production by fostering the best intellectual atmosphere where both the teacher and the taught can share various constructive and academic issues. We remain committed to take care of the students with the best possible approach of the classroom, the student-teacher relationship, the support system of the College; breed mutual respect and cooperation as well as team work spirit amongst the students. The college also aims to boost participatory roles to enhance quality of campus life, research activities and above all, ensure successful careers. We take care that every guardian assess their own children and maintain a record in their career advancement. The college also seeks to help teachers improve themselves through self-assessment and professional development.

3. Mission of the College

The aim of the college is to expand the mental horizon of the students by emphasizing upon traditional as well as modern view of life through value based education. The college upholds an optimistic vision towards the achievement of its goals while at the same time endeavors to inculcate a sense of moral, social and aesthetic values in the stakeholders. We further aim to instill honesty, integrity and enlightened behaviour among the students so that they can step into society with a motto to serve it before self.

4. Core Values

- The college values people's participation and promotes empowerment of women.
- The college values environmental awareness.
- The college values the need of digital literacy of the society.
- The college upholds diversity and inclusion.
- The college espouses human values in general as well as the core values of Indian culture including national integration, communal harmony and social unity.
- The college values Swachatta hi Sewa slogan under Swachh Bharat Abhiyan.

5. Goals of the College

The primary goals of the institution are to :

1. Produce graduates of higher standards and to promote excellence in teaching, academics as well as other resourceful areas.
2. Infuse a new spirit among the learners to exploit and educe talents and abilities.
3. Encourage passion for achievements.
4. Help the students learn various life skills including communication, self learning and self analysis.
5. Promote innovative methods of teaching and evaluation.
6. Enlighten students on the virtues of human values in life through quality education, thereby, producing morally and socially committed noble citizens.
7. Arouse a sense of social justice and responsibility and motivate the students to render meaningful welfare services to fellow beings.
8. Render academic and financial assistance to the socially, economically and academically disadvantaged students of the society.
9. Encourage students to participate in Inter-College Competitions and such other well recognised programmes and competitions.
10. Motivate the teachers of the institution to gain more knowledge through research activities, writing articles, books and other promotional activities.

6. The College Emblem



The Gargaon College emblem bears a significant meaning. In the centre of the emblem appears the Karenghar with rays of hope and knowledge radiating from it. As Gargaon College basks in the foreground of the Karenghar, which was once the seat of central command of the Ahom Kings, it symbolises the spread of knowledge and enlightenment.

The background colours of the emblem are deep blue and the Karenghar along with the rays is embossed in golden colours upon it. The name of the College is inscribed on a circular band with its year of establishment.

PART - II

THE CORE ASPECTS

Gargaon College introduced the Four Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS) in the year 2023 as prescribed by Dibrugarh University from the Academic session, 2023-24. The Regulations given by Dibrugarh University for the FYUGP shall be effective for the Courses of study leading to a UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Hounours) and Four Year UG Degree (Honours with Research).

Apart from the above courses, the College has already started a select list of Certificate, Diploma and Vocational and PG programmes. The new regulations aim to provide a multidisciplinary set-up to build vibrant communities of scholars and peers, enable students to become well-rounded across disciplines including artistic, creative, and analytical subjects as well as sports, develop active research communities across disciplines, nurture avenues for developing holistic individuals and to provide a student-centric, flexible, choice based credit framework with multiple entry and exit options.





Faculties

01

Faculty of Humanities and Law

1. Assamese
2. English

02

Faculty of Education

1. Education

03

Faculty of Social Sciences

1. Economics
2. History
3. Sociology
4. Political Science

04

Faculty of Earth Sciences and Energy

1. Geography
2. Geology

05

Faculty of Biological Sciences

1. Botany
2. Zoology

06

Faculty of Science and Engineering

1. Chemistry
2. Physics
3. Mathematics
4. Statistics

07

Faculty of Commerce and Management

1. Finance
2. Banking and Insurance
3. Human Resource Management
4. Marketing Management



2. Programmes of Study

The College provides Four Year Under Graduate Programmes (FYUGP) under CBCS (Four Year Duration) in UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) under the rules and regulations prescribed by Dibrugarh University.

Four Year Under Graduate Programmes (CBCS) - As per NEP 2020

2.1 First Semester (Four Year Under Graduate Programme)

- **Major & Minor Course :** The course of study is as per syllabus of the Dibrugarh University.

1. AEC (Language) is compulsory for all.
2. Value added course I & II, SEC and Multidisciplinary Generic Elective course are compulsory apart from the Major and Minor course.

No. of seats available in Four Year Under Graduate Programme (FYUGP)

Bachelor of Arts		
Sl No.	Programme	Major Seat Capacity
1	Education	100
2	Geography	80
3	Assamese	100
4	English	80
5	Statistics	15
6	Economics	70
7	History	90
8	Political Science	100
9	Sociology	100
10	Mathematics	15

Bachelor of Commerce		
Sl No.	Programme	Major Seat Capacity
1	Banking and Insurance	25
2	Finance	50
3	Human Resource Management	25
4	Marketing Management	25

Bachelor of Science		
Sl No.	Programme	Major Seat Capacity
1	Botany	80
2	Zoology	80
3	Geology	80
4	Geography	25
5	Chemistry	80
6	Physics	80
7	Mathematics	50
8	Statistics	25



2.1.1. Minor Course

Students of 1st semester (Four Year Under Graduate Programmes) have to select one minor course along with the major course during the online application process.

2.1.2. Multidisciplinary Generic Elective Course/Skill Enhancement Course

Students of 1st semester (Four Year Under Graduate Programmes) can opt/ select one Multidisciplinary Generic Elective Course and a Skill Enhancement Course from a list of courses after the Orientation Programme, following the admission process. *However, students shall not be allowed to choose or repeat any of the Multidisciplinary Generic Elective Course already studied at the HS level (12th class) and the discipline which he/she has chosen as major.*

3. Programme Outcome

(A) Learning outcomes with respect to disciplinary /interdisciplinary areas of learning graduates should be able to acquire:

- Comprehensive knowledge and coherent understanding of the selected disciplinary/interdisciplinary areas of study in a broad multidisciplinary context.
- Practical, professional and procedural knowledge necessary for undertaking professional or highly skilled tasks related to one's area.
- Skills pertaining to specialization in the chosen areas of learning in a broad interdisciplinary scenario.
- Ability to comprehend and deduce from what one has learnt and apply them in different contexts.

(B) Generic Learning Outcomes

- Graduates should be able to develop complex problem solving, critical thinking, analytical and reasoning skills, leadership qualities, digital know how, responsibility and accountability among others.

4. Definitions

Under Graduate Programmes : Under Graduate Programmes will include the following.

1. **UG Certificate Programme :** UG Certificate Programme leads to a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits on completion of Semester II if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the stipulated maximum period of seven years.
2. **UG Diploma Programme:** UG Diploma Programme leads to a UG diploma after 2 years (4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4th semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the maximum period of seven years.
3. **Three Year UG Degree Programme:** Students who wish to undergo a 3-year (6 semester) UG programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing a minimum of 132 credits. Provision of double Major shall be implemented in due course of time.
4. **Four Year UG Programme with Honours:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the Major discipline after successful completion of four years, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.
5. **Four Year UG Programme Honours with Research:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours and research degree in the Major discipline after successful completion of four years with a rigorous research project, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time

5. Semester Duration and Evaluation

A semester normally extends over a period of 15 class weeks. Each week has 30 hours of instruction spread over the week.

5.1 In-semester : The word "in-semester" is used to refer to the continuous evaluation within the half-yearly term.

5.2. End-semester : The word "end-semester" is used to refer to the terminal processes of examinations and evaluations at the end but within the half yearly term.

5.3. Credit : A 'credit' is a unit by which the course work is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks). A course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial and practicum component, or only practicum component.

Credit shall be defined as:

Sl. No.	Components	Number of Hours per Week	Number of Hours per Semester	Credit
1	Lecture	1 Hour	15 Hours	1
2	Tutorial	1 Hour	15 Hours	1
3	Practicum, Laboratory Work, Seminar/Group Discussion	2 Hours	30 Hours	1
4	Experiential Learning, Internship, Community Engagement and services, Field visit/Industrial visit, Studio Activities, Field practices/projects etc.	3 Hours	45 Hours	1

5.4. Academic Bank of Credits (ABC)

Academic Bank of Credits (ABC) is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and paving the way of seamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning.

- The Students will have to open their ABC accounts using the following link given below and the same has to be linked to their respective Samarth Account.

Academic Bank of Credits Portal: <https://www.abc.gov.in/>

- Alternatively, the students can also open their ABC accounts using the **DigiLocker app** provided by the Indian Ministry of Electronics and Information Technology

5.5 Semester Duration

1. **Odd Semesters:** July-December (including end-semester examinations and semester breaks)
2. **Even Semester:** January-June (including end-semester examinations and semester breaks). Any change in the Academic Calendar/Schedule may be made by the University whenever necessary.

6. Academic Schedule

The Academic Schedule of the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) Programmes shall be administered as per the Academic Calendar of the University published for every academic session.

7. Qualification Type and Minimum Credit Requirement

Equivalent National Higher Education Qualification Frame work (NHEQF)	Qualification title	Minimum Credit Requirement
Level 5	Under graduate Certificate	44+4
Level 6	Under graduate Diploma	88+4
Level 7	Bachelor's Degree	132
Level 8	Bachelor's Degree (Honours and Honours With Research)	176

8. Grading System

A. The **Absolute Grading System** shall be applied in evaluating performance of the students.

B. The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below :

Letter Grade with Meaning		Grade Point
O	Outstanding	10 (Marks securing 90% and above)
A+	Excellent	9 (Marks securing 80%-90%)
A	Very Good	8 (Marks securing 70%-80%)
B+	Good	7 (Marks securing 60%-70%)
B	Above Average	6 (Marks securing 50%-60%)
C	Average	5 (Marks securing 40%-50%)
P	Pass	4 (Marks securing 30%-40%)
F	Fail	0
Ab	(absent)	0

- *Exclusive Class Interval technique shall be followed in calculation of Grade Point.*

C. Computation of SGPA and CGPA: The procedure to compute the SGPA and CGPA are given below:

(i) The SGPA is the ratio of the sum of the products of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student.

$$SGPA(S_i) = \frac{\sum C_i G_i}{\sum C_i}$$

Where,

C_i is the number of credit of the i^{th} course and

G_i is the grade point scored by the student in the i^{th} course.



Example for computation of SGPA:

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit X) Grade
I	Major (Core)	4	A	8	4×8=32
I	Minor	4	B+	7	4×7=28
I	GEC1	3	B	6	3×6=18
I	AEC (Language)	4	A+	9	4×9=36
I	Value Added Course I	2	A	8	2×8=16
I	Value Added Course II	2	A	8	2×8=16
I	SEC	3	B+	7	3×7=21
Total		22			167
SGPA					167/22=7.59

(ii) The CGPA is also calculated in the same manner taking in to account all the courses undergone by a student over all the semesters of a programme.

$$CGPA(S_i) = \sum C_i S_i / \sum C_i$$

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
Credit : 22 SGPA : 7.59	Credit : 22 SGPA : 8.00	Credit : 22 SGPA : 7.6	Credit : 22 SGPA : 7.59	Credit : 22 SGPA : 8.00	Credit : 22 SGPA : 7.00
CGPA=[(22 x 7.59)+(22 x 8.00)+(22 x 7.6)+(22 x 7.59)+(22 x 8.00)+(22 x 7.00)]/132=7.6					

**The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.*

(iii) Conversion of CGPA in to percentage (%) : CGPA will be multiplied by 10. Percentage of marks = (CGPA X 10)



(iv) The Letter grade '**B+**' and above shall be considered as **First Class** and Letter grade '**B**' shall be considered as **Second Class**.

(v) A student is considered to have completed a course successfully and earned the prescribed credits if he/she secures a letter grade other than '**F**' (Failed) or '**Abs**' (Absent/Incomplete).

(vi) If a candidate secures '**F**' grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.

(vii) If a student secures '**F**' grade in Project Work/ Dissertation/ assignment

etc., he/she shall have to re-submit it after necessary revisions. The Result

shall be declared with next regular batch.

(viii) '**Abs**' grade shall be awarded to a candidate if he/she has not fulfilled the following requirements:

(a) If a candidate fails to appear in any Course(s) in an end semester examination.

(b) If a candidate fails to submit the project work/dissertation/ assignment of an end semester examination.

(c) If a candidate is certified as not eligible to appear in any course(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials practical or fieldworks.

(ix) The candidates not appearing in a Semester Examination shall be considered as an '**Abs**' candidate and that will be reflected in the Grade Sheet of the candidate. These candidates shall have to convert the '**Abs**' grade by appearing in the next examination on the Course (provided he/ she has legitimate chance to appear the Course) concerned or by submitting project work/ dissertation/ assignment etc.

9. Course Structure of Four Year Under Graduate Programmes (FYUGP)

Year	Semester	Course (Lecture+Tutorial+Practical) (L+T+P)	No. of Courses	Credit per Course	Total Credit
		Major(Core)	1	4	4
1	1st Semester	Minor	1	4	4
		Multi-Disciplinary Generic Elective Course: Natural Science –I/Social Science/ Humanities-I/ Commerce-I	1	3	3
		AEC Language (MIL/ Regional Language)	1	4	4
		Value Added Course 1 : Understanding India	1	2	2
		Value Added Course 2 :Health and Wellness	1	2	2
		Skill Enhancement Course	1	3	3
		Total			22
	2nd Semester	Major (Core)	1	4	4
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course Natural Science–II/Social Science/ Humanities–II/ Commerce-II	1	3	3
		AEC : Language and Communication Skills (English)-II	1	4	4
		Value Added Course 3 : Environmental Education with emphasis on community- based activities (more emphasis on practical)	1	2	2
		Value Added Course 4 : Yoga	1	2	2
		Skill Enhancement Course	1	3	3
	Total			22	
Grand Total (Semester I and II)					44
The students on exit shall be awarded Under graduate Certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits in Semester 1 and 2 provided they secure4 credits in work based vocational courses offered during summer term or internship/Apprenticeship in addition to 6 credits from skill enhancement courses earned during 1st and 2nd Semester					



2	3rd Semester	Major	2	4	8
		Minor	1	4	4
		Multi-Disciplinary Generic Elective Course : Natural Science /Social Science/ Humanities- III/ Commerce-III	1	3	3
		Value Added Course 5 : Digital and Technological Solutions/ Digital Fluency	1	2	2
		Skill Enhancement Course	1	3	3
		Ability Enhancement Course: Communicative English/ Mathematical Ability	1	2	2
		Total			22
	4th Semester	Major(Core)	4	4 Credit per course	16
		Minor	1	4	4
		Community engagement (NCC/NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.)	1	2	2
		Total			22
Grand Total (Semester I ,II, III and IV)				88	
The students on exit shall be awarded Under graduate Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV provided they secure additional 4 credit in skill based vocational courses offered during First Year or Second Year summer term or internship/Apprenticeship.					

3	5th Semester	Major	4	4	16
		Minor	1	4	4
		Internship	1	2	2
		Total			22
	6th Semester	Major	4	4 Credit per course	16
		Minor	1	4	4
		Project	1	2	2
		Total			22
Grand Total (Semester I, II, III, IV, V and VI)					132
The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (3 years) after securing the requisite 132 Credits on completion of Semester VI					
4	7th Semester	Major	3	4 Credits per Course	12
		Minor	1	4	4
		Research Ethics and Methodology	1	4	4
		Research Project (Development of Project/ Research proposal, Review of related literature)/DSE Course in lieu of Research Project	1	2	2
		Total			22



8th Semester	Major (Core and Elective)	3	4 Credits per Course	12
	Minor	1	4	4
	Dissertation (Collection of Data, Analysis and Preparation of Report)/2 DSE Courses of 3 credits each in lieu of Dissertation	1	6	6
	Total			22
Grand Total (Semester I, II, III, IV, V, VI, VII and VIII)				176
The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (Honours and Honours with Research) (4 years) after securing the requisite 176 Credits on completion of Semester VIII				

10. Semester-wise Distribution of Credits

Semester	Major (Core)	Minor	Multi-Disciplinary Generic Elective course	Ability Enhancement Course (AEC)	Value Added Course (VAC)	Skill Enhancement Course (SEC)	Others	Total Credit	Exit Option (With Certificate/ Diploma and Degree)
I	4	4	3	4	2+2=4	3	--	22	UG Certificate 44+*4= 48
II	4	4	3	4	2+2=4	3	--	22	
III	4×2=8	4	3	2	2	3	--	22	UG Diploma 88+*4=92
IV	4×4=16	4	--	--	--	--	2 (Community engagement)	22	
V	4×4=16	4	--	--	--	--	2 (Internship)	22	Three Year UG 132
VI	4×4=16	4	--	--	--	--	2 (Project)/2×1 (DSE)	22	
VII	4×3=12	4	--	--	--	--	6 (Research Methodology and Project)/ 3×2=6 (DSE)	22	Four Year UG (Honours/ (Honours with Research) 176
VIII	4×3=12	4	--	--	--	--	6 (Dissertation)	22	
Total	88	32	9	10	10	9	18	176	

*On exit, students may be awarded UG Certificate/UG Diploma (in the Field of Study/Discipline) after securing the requisite 44 or 88 Credits on completion of Semester III/IV provided they secure additional 4 credit in skill based vocational courses or internship /Apprenticeship in addition to the Credits earned from Skill Enhancement Courses (SEC).

11. Minimum Eligibility Criteria for Admission in Four Year Under Graduate Programmes

The minimum eligibility criteria for multiple entry points of the UG programmes are as follows:

- a) **1st year:** Senior Secondary School Leaving Certificate or Higher Secondary (Class12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/ University/National Level Testing Agency/State Level Testing Agency.
- b) **2nd year:** A certificate obtained after successful completion of 1 year (2 semesters) of the undergraduate programme. These students are to take admission in the 2nd year within a period of three years from obtaining the UG certificate from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- c) **3rd year:** A diploma obtained after successful completion of 2 years (4 semesters) of the undergraduate programme. These students are to take admission in the 3rd year UG programme within a period of three years from obtaining the UG diploma from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- d) **4th Year (Honours):** A Bachelor's degree after successful completion of three years (6 semesters) of the Under graduate programme obtained from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.
- e) **4th Year (Honours with Research):** A three year Bachelor Degree with a minimum of 7.5 CGPA. The minimum entry requirement for 4th year (Honours/Research) UG programme within a period of three years from obtaining 3 year Bachelor Degree from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.

12. Admission Procedure

The office of the Principal shall issue notification through the College website following the notification of the Director of Higher Education, Assam inviting application for admission into the Four Year Under Graduate Programme.

i) For admission in the Four Year Under Graduate Programme, the applicants should apply through the common admission portal “SAMARTH”, the link of which is given below:

<https://assamadmission.samarth.ac.in>

ii) The admission process is divided into the following steps. The applicant is required to register in the portal and complete all the steps as follows:

1. Complete their profile,
2. Confirm and lock profile
3. Apply to college

****The User Manual and updated notifications are available in the Samarth Portal which will guide the students regarding required documents (in appropriate format and size) to be uploaded during the application process.***

****The applicants are requested to use a valid email-id and phone while applying for the course. Also they should keep the Application Number and Password handy for future reference.***

iii) Admission to the College is strictly on the merit basis and subject to the guidelines of the Director of Higher Education, Assam.

(iv) Merit lists of the selected candidates will be prepared by the respective departments of the college and the same will be available in the Samarth Portal.

(v) The candidates selected should get themselves admitted within the specified time frame, failing which they will forfeit their claim. It is to be mentioned here that after the expiry of the time frame for admission from the first merit list, the vacant seats, if there are, any will be filled up by candidates from the subsequent merit lists respectively.

(vi) There is reservation of seats for SC, ST and OBC etc. students as per the Government Rules.

iv) There is provision for reservation of seats for differently abled persons as per government rules.

****Applicants are requested to visit the Samarth Portal and the College Website regularly for any updates regarding the admission process.***

****Students applying for admission under the Fee Waiver Scheme must produce the Income Certificate issued by the Circle Officer (Competent Revenue Officer) only.***

13. Examination and Evaluation

- a) Examination and evaluation shall be done on a continuous basis, at least two times during a Semester including the End Semester Examination.
- b) There shall be 40% marks for in-semester assessment and 80% marks for End-semester examination in each course during every semester.
- c) There shall be no provision for re-evaluation of the answer-scripts of the end-semester examinations. However, a candidate may apply for re-scrutiny.
- d) In-semester Assessment : Internal Assessment System is followed as per Dibrugarh University Rule. No student will be given allotted marks unless they meet the assessment criteria. For in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.
- e) End Semester Examination : There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semester examination is normally a written/laboratory-based examination/Project Work/Dissertation.

14. Fee Structure :

The admission fee shall be as per the Govt. order.



15. Rules & Regulations of the College

15.1. Attendance :

All the Students must attend classes regularly. The minimum attendance should be 80% of the classes held in each subject in an academic year. Students whose attendance falls below 80% but above 60% will be considered as non-collegiate. Students with attendance below 60% will be debarred from appearing in the End-Semester Examination and treated as discollegiate. A student declared as discollegiate shall not be allowed to proceed to the next higher Semester. He/she shall need to pursue the Semester afresh in which he/she was declared as discollegiate along with the next fresh batch.

15.2. Maintenance of College Discipline :

All the students are required to maintain strict discipline in and around the college. Students who disobey college rules and regulations are liable to disciplinary actions like issue of compulsory transfer certificate and even expulsion from the college. Any of the following acts by a student shall be considered as an offence :

- i) Ragging is strictly prohibited in the college. Students found indulging in such activities will be immediately expelled from the college and legal action will be taken in accordance with the Hon'ble Supreme Court verdict.
- ii) Violation of college uniform
- iii) Habitual Unpunctuality
- iv) Various forms of immoral and indecent acts
- v) Resorting to violence of any kind
- vi) Disobedience to college authority and teachers
- vii) Damaging, defacing or devaluing any College property
- viii) Holding of any meeting in the College or Hostel premises or College Play Ground without prior permission of the Principal
- ix) Use of unfair means in the College examinations
- x) Smoking and chewing of Tobacco, Pan-Masala is strictly prohibited. Use of Mobile Phones or any other Audio Devices is strictly banned within the college campus.

15.3. College Uniform

College Uniform for Boys (UG) : White Shirt and formal black trousers. Black sweater in winter. Low waist pants and Swiss pants are not allowed.

College Uniform for Boys (PG) : Light Blue Shirt and formal Navy Blue trousers. Black sweater in winter. Low waist pants and Swiss pants are not allowed.

College Uniform for Girls (UG) : Muga or muga coloured mekhela, white cotton chadar with sky blue border, sky blue sleeved blouse, sky blue kurta (below knee length), white salwar and white dupatta. Black sweater in winter. Patiala, churidar pant and leggings are not allowed.

College Uniform for Girls (PG) : Muga or muga coloured mekhela, white cotton chadar with navy blue border, navy blue sleeved blouse, light blue kurta (below knee length), navy blue salwar and navy blue dupatta. Black sweater in winter. Patiala, churidar pant and leggings are not allowed.

15.4. Dress Code of Students

The College is proud of its uniform and expects it to be worn correctly at all times. A student must wear the uniform while attending classes and any other activities of the college.

- Incorrect uniform, or a mixture of college uniform, sports gear and civilian clothes, is not acceptable in the college campus.
- Students' uniform should be always neat and clean.
- Students are expected to wear their hair styled in a reasonably conventional way. Hair must be kept tidy throughout the normal activities of a college day.
- Unnatural hairdo with colours, or extreme colouring or patches of colour is not permitted.
- Girls' hair must not hang below the shoulders and must be clear of the face and eyes. Clips may be worn by girls to contain the hair. Long hair must be neatly tied up.
- **Makeup** - Students should not wear makeup of any kind.
- **Jewellery** - A wrist watch may be worn. Students should not wear necklaces around the neck. Girls with pierced ears may wear one matching pair of small, plain, silver or gold, unobtrusive studs in the lower part of each earlobe. Students are not permitted to wear excessive jewellery, such as dangling earring, fancy bangles, bracelets, veil, headdress and other related accessories.



15.5. Identity Card and Badge

An Identity Card and Badge will be issued to every student at the time of admission. The card contains a holder along with a passport size recent photograph of the student duly endorsed by the Principal. Identity card is non-transferable. A student must keep the identity card and he/she must produce the same whenever asked for. The Student must surrender his/her Identity Card at the end of the academic year for renewal.

15.6. Migration and Eligibility Certificate

Students from Boards or University other than SEBA, AHSEC and Gauhati University shall have to produce a Migration Certificate at the time of admission. They must also obtain an Eligibility Certificate from the AHSEC and G.U. for admission by paying the required fees.

15.7. Laboratory Facility

The College has a number of laboratories well-equipped with necessary apparatus to carry out practical classes. The college is in the process of upgrading the laboratories so as to provide the students with better working facility.



16. Hostel Facilities

The college has separate hostels for both boys and girls.

- The girls' hostel called **Chao Ching Konwari Girls' Hostel** has a capacity of 150 seats.
- The boys' hostel named as **Suklengmung Boys' Hostel** has 45 number of seats.

16.1. Hostel Admission :

1. Application for hostel seats is to be submitted in the concerned office on the day of admission.
2. Seats are allotted on the basis of merit cum distance.
3. Students admitted to the hostel shall follow the hostel rules strictly.
4. All applicants must submit medical certificate. Failing to provide medical certificate, seats will not be allotted.

16.2. Hostel Rules

The boarders of the hostel must abide by the following hostel rules:

1. Every boarder of the hostel will have to observe the timing of breakfast, meal, tiffin, study hours and evening roll calls circulated by the Superintendent of the hostel.
2. During study hours, no boarder should remain outside without permission from the Superintendent.
3. Drinking of alcohol or use of drugs shall be considered as a major offence and will be dealt with severely.
4. Leave of absence from the hostel must be obtained in advance from the Superintendent. If a boarder is absent from the hostel without permission from the Superintendent, it will be considered a major offence.

5. No outsider should be allowed during the study hours or College hours and no guest should be entertained without prior permission from the Superintendent.
6. No boarder will quit the hostel without permission which may be granted only on payment of all the outstanding dues against him/her.
7. Expulsion from the hostel implies expulsion from the College and vice versa.
8. College hostel will remain closed during the summer vacation and puja vacation and no boarder will be allowed to reside in the hostel in any private capacity without permission from the Principal.
9. The mess dues must be paid by the boarder within 15th days of each month or within such a date as may be notified by the hostel Superintendent. Non-payment of hostel dues in time would invite disciplinary action.
10. The Superintendent will maintain a conduct register. The boarders are liable to be punished and have their names recorded in the register for misconduct.
11. Cases of serious indiscipline in the hostel will be reported by the Superintendent to the Principal for appropriate action.
12. All boarders must attend classes regularly.
13. Hostel admission is meant for one year only. However, a boarder who fails to clear End-Semester Examinations in three semesters consecutively shall have to vacate the seat immediately without any further notice in this regard.

PART - III

ADDITIONAL ACADEMIC COURSES

1. Post Graduate Courses (Regular Mode)

The College has been offering Post Graduate Courses in regular mode under Dibrugarh University in Economics, Education, English, Geography, History and Political Science. The duration of the course is two years. Students seeking admission into the post graduate programme must have a Bachelor's Degree with Honours from a recognized University with a good academic score. Further, admission is carried out strictly on merit basis and prospective applicants have to appear for the Dibrugarh University Post Graduate Entrance Test (DUPGET).

The total seat capacity for the PG programme is as follows:

- Economics: 20
- Education: 20
- English: 20
- Geography: 20
- History: 25
- Political Science: 15

2. Post-Graduate Diploma in Computer Application (PGDCA)

Gargaon College started the Post-Graduate Diploma in Computer Application (PGDCA) course under Dibrugarh University in 2012. The course duration is one year and the intake capacity of the course is 50 students. The main objective of introducing the course in the college is to offer the facility to pursue computer education for the graduate students of the college and its nearby areas.

3. Study Centre of the Centre for Distance and Online Education (CDOE), Dibrugarh University

A Study Centre of Directorate of Open and Distance Learning under Dibrugarh University is being run in the college since 2000. The Centre offers various courses under distance education in UG level with three years duration and PG level with two years duration. The courses offered by the centre are as follows:

- Bachelor of Arts (B.A. General)
- Bachelor of Commerce (B.Com)
- Bachelor of Arts (B.A.) (Honours) in Assamese, Economics, Political Science, Sociology.
- M.A. in Assamese, Economics, Education, English, Political Science, Sociology.
- M.Com.
- M.A./MSc. Mathematics

4. Krishna Kanta Handiqui State Open University (KKHSOU) Study Centre

The College has been running a Study Centre under Krishna Kanta Handiqui State Open University from 2008. The Centre offers different courses in UG and PG through open learning mode. As per the University guidelines, the centre provides counselling sessions for the learners and provides Self Study Materials (SLM) to the students. The classes are held on every Sunday.

The Gargaon College KKHSOU Study Centre offers the following courses:

- M.A. in Assamese, Education, English, Sociology
- B.A. in Assamese, Education, English, Sociology
- Diploma in Mass Communication and Journalism
- Certificate Course in Tea Cultivation and Plantation Management

5. Swayam

The Ministry of Human Resource Development launched the 'SWAYAM', a web portal that provides high quality education to the doorstep of everyone. It is an online interactive learning platform including video lectures, reading materials, assignments etc. that could end up in securing credits after completing the assessment system. SWAYAM has more than 400 courses covering all the subjects at undergraduate and post graduate levels.

6. Add on Course

Gargaon College offers Add-on courses for students on various subjects besides the regular courses. Students admitted in the Four Year Under Graduate Programmes can opt for any of these part time certificate courses in concurrence with the degree courses as per the guidelines specified in the syllabus of the course. The aim of these courses is to cultivate and develop the potentialities of the students and to provide them the necessary employability skills. The College offers Add-on Courses on the following subjects:

Sl. No	Title of the Add-on Courses	Duration	Department
1	Mushroom Cultivation	30 Hours	Botany
2	Entrepreneurship & Small Business Management	30 Hours	Commerce
3	Accounting for Micro and Small Business Management	30 Hours	Commerce
4	Business Communication and Project Report	30 Hours	Commerce
5	Human Resource Management for Business/NGOs	30 Hours	Commerce
6	Creative Writing in English	30 Hours	English
7	Geo-informatics	30 Hours	Geography
8	Techniques of Teaching	30 Hours	Education
9	Water Purification	30 Hours	Geology
10	Vermicompost	30 Hours	Zoology
11	Data Analysis using SPSS	30 Hours	Statistics
12	Report Writing in Social Sciences	30 Hours	Economics
13	Green Tea Processing and Marketing	30 Hours	Economics
14	Computational Chemistry	30 Hours	Chemistry
15	Computer Hardware & Networking	30 Hours	IQAC
16	Electrical Instrumentation	30 Hours	Physics
17	Aquaculture	30 Hours	Zoology
18	Plant Tissue Culture	30 Hours	Botany
19	Human Rights and Contemporary Issues	30 Hours	Political Science
20	Library and Information Science	30 Hours	Library
21	Introduction to MATLAB	30 Hours	Mathematics
22	Introduction to various branches of Mathematics	30 Hours	Mathematics
23	সৃষ্টিশীল লেখন	৩০ ঘন্টা	অসমীয়া



PART - IV : READERS' HUB

1. The Gargaon College Central Library

The central library of the College is located in the centre of the College premises. The Library is well-equipped with a sizeable collection of books, which includes texts and other reference books. The library subscribes quite a good number of newspapers, journals, periodicals, quarterly magazines and other magazines. The central library has three reading rooms with adequate furniture where readers can utilize the library facilities. Moreover, each Department of the College has their own Departmental libraries which cater to the needs of the students. The College has Internet (Broadband facility) and the library is automated using SOUL software.

1.1 Library Rules

Every student is expected to avail the library facilities for his/her academic and personality development. Students' should observe the following rules :

1. Readers shall maintain perfect order and silence in the library.
2. Making noise, spitting, smoking, or doing anything else which may disturb other readers or which may be against the discipline of the library is strictly prohibited.
3. No person is entitled or permitted to mutilate, disfigure or deface by writing in the margins, by underlining sentences, by marking passages or by damaging in any other way, a book, periodical, map or chart or any other property of the library.
4. A reader responsible for any damage caused to the reading materials or to any other property of the library shall be required to replace the reading material or pay for the property, besides the penalty imposed upon him by the librarian.
5. If books issued to a member are found mutilated at the time of return, he/ she shall have to replace the same or pay the price there of. Therefore, members are requested to check the books thoroughly before getting them issued.
6. Books must be returned/ renewed within 10 (ten) days from the date of issue. A fine of Rupee 1.00 per book per day will be levied if a borrowed book is kept beyond the date of return.
7. No tracing or mechanical reproduction of any books, maps or manuscripts shall be made without due permission of the librarian.
8. If the students have any complaint about the services provided by the library, they should not enter into any argument with the library staff. Instead, they are advised to bring it to the notice of the librarian.



9. Any infringement of the library rules shall lead to cancellation of membership of the library.

10. Do not keep any valuable belongings like ornament, currency, mobile etc. at the property counter. If however, it is found to be lost, the library authority will not be responsible for that.

11. If the library card is lost by any student, it should be reported to the librarian immediately.

1.2. Book Bank Facility

Book Bank facility is made available to the students of each semester based on economic criteria. Under this, a selected student is allowed to borrow additional number of books in comparison to that of a regular member.

1.3. E-Shiksha

Gargaon College has developed a platform called E-Shiksha which is a platform for e-learning exclusively for the students. This is an initiative to provide students with quality e-learning materials based on the syllabi. It is aimed to help students to learn their courses from home.

E-Contents are provided on the following subjects : Assamese, Botany, Chemistry, Commerce, Economics, Education, English, Geography, Geology, History, Mathematics, Physics, Political Science, Rural Development, Sociology, Statistics, and Zoology.

E-Shiksha Website Link: <https://gargaoncollege.ac.in/eshiksha/>

1.4. YouTube Channel

Gargaon College has created an official YouTube Channel. This Channel contains videos of lecture series, webinars, workshops, special interaction programmes, webinars etc. The college live streams some of its events through this channel from time to time

YouTube Channel Link: https://www.youtube.com/channel/UC_UwjLYxx-N28ZDbNbw5yQ

PART - V

OTHER KEY POINTS

1. Co-Curricular and Extension Activities

The "College Week" is observed every year in the College. Students are encouraged to participate in quiz competitions, debates, recitation, indoor and outdoor games, singing and dancing competitions, art and craft competitions etc. Students are also given incentives to participate in Inter-College competitions and also competitions at the District, State, Regional or National level.

1.1 All Assam Tanu Konger Memorial Debating Competition

The College holds a State Level Inter-College debating competition every year. "The Tanu Konger Memorial Debating Competition" is held every year on current issues and problems. The College takes pride in inviting participants from different Colleges and Universities of Assam. A panel of experts belonging to different Institutions and Organizations are generally invited to conduct and adjudicate the competition. Prizes are awarded under the following categories:

Individual Prizes :

1. **Best Debator** (Md. Hussain Memorial Running Trophy and Rs. 5,000/- in Cash)
2. **2nd Best Debator** (Bitu Handique Memorial Running Trophy and Rs. 3,000/- in Cash)
3. **3rd Best Debator** (Sashidhar Gogoi Memorial Running Trophy and Rs. 2,500/- in cash)
4. **4th Best Debator** (Bipin Ch. Gogoi Memorial Running Trophy and Rs. 2000/- in Cash)

Team Prizes :

1. **Best Team:** Tanu Konger Memorial Running Trophy and a Cash of Rs. 10,000/-
2. **2nd Best Team :** Champa Patar Memorial Running Trophy and a Cash of Rs. 6,000/-
3. **3rd Best Team :** Jadav Handique Memorial Running Trophy and a Cash of Rs. 4,000/-

1.2. National Cadet Corps (NCC)

Gargaon College has two NCC divisions: **49 Assam Naval Unit NCC and 11 Assam Girls (I) Coy. NCC**. In the Naval wing, intake capacity is 17 students of 1st semester, Four Year Under Graduate programmes (both boys and girls). For 11 Assam Girls (I) Coy., intake capacity is 18 students (only girls) of 1st semester, Four Year Under Graduate programmes.

Report Link of NCC Activities (2022-23): <https://gargaoncollege.ac.in/pdf/iqac/aqar-data/2022-23/NCC%20Annual%20Report%2C%202022-2023.pdf>

1.3. National Service Scheme (NSS)

The National Service Scheme in the College has helped the students in many ways. By adopting this scheme, the College has been able to create an awareness among the students to develop a sense of responsibility in students and to redefine their personality through community service. The intake capacity of NSS volunteers is 100 in the college.

Report Link of NSS Activities (2022-23) https://gargaoncollege.ac.in/pdf/iqac/aqar-data/2022-23/NSS_2022-23.pdf

1.4. The Departmental Associations and Forums

Each department of the college has their own Departmental Associations and Forums to help the students develop their talents in creative works. Teachers of the department play an active role in holding various programmes like Seminars, Symposiums, Workshops and Conferences. It also undertakes educational excursions, special camps, field study and such other need-based activities. Students can apply for membership to these Associations and Forums once they are admitted to the College.

1.5. Free Medical Camps

Free Medical camps are organized by the College from time to time with the help of reputed Medical Practitioners. These camps are open for the students, staff and for the people of the neighbouring locality.



2. Various Cells

2.1 Disaster Management Cell (DMC)

The College has a dedicated Cell whose function is to create awareness among the students and the public in general with a focus on the maintenance of the standard rules of safety in times of natural calamities and disasters like earthquake, flood and fire etc.

2.2. Career and Counseling Cell

The career & counseling cell has been conducting various career and motivational programmes throughout the academic year for the benefit of the students.

2.3. Grievance Redressal Cell

To maintain a healthy atmosphere and to redress various grievances/ complaints of the students and others, the College authority has put up complaint boxes at several locations in the College premises. A committee headed by the Principal looks after the complaints. Online submission of grievance is also possible through the college website.

2.4. Anti-Ragging Cell

The cell is headed by a committee that aims to prevent any practice of ragging within the campus of the college.

2.5. Gender Sensitization and Complain Committee for Sexual Harassment

This particular cell specially looks after any issue related to gender discrimination and sexual harassment.



3. Sports Facilities

3.1. Gargaon College Sports Academy

The College has a Sports Academy. The academy encourages both students and teachers and also youth from its locality to participate in different Indoor and Outdoor games. The Sports Academy is equipped to meet the basic needs of a sportsman. The academy provides coaching in Volleyball, Cricket, Football, Kabaddi, Badminton, Tug of War and Karate-Do. The academy has already successfully conducted a few competitions among the students, teachers and also at the club-level. The academy is planning to procure better equipments with the help of sponsoring agencies so as to provide better facilities to the students.

3.2. Indoor Stadium

The Indoor stadium of Gargaon College was inaugurated on January 2, 2018. It has an area of 7000 sq. m. and features a gymnasium and three badminton courts for the use of the staff and students. Coaching is offered in badminton to the interested kids from the surrounding areas under the direction of a committee.

3.3. The College Gymnasium

The College has a well-equipped gymnasium which is run by the Indoor Stadium and Gymnasium Conducting Committee.

3.4. Badminton Coaching Centre

The College has started a coaching centre for Badminton which has around 50 students at present. The centre is managed by a committee set up for the purpose. Mr. Durlov Das and Mr. Gautom Phukan has been appointed as Coaches of the centre.



PART - VI

STUDENTS' CORNER

1. Cash Award to Meritorious Students

The College presents the following awards to the Students of the College.

The awards are conferred on the College foundation day.

1. An award of Rs. 1,000.00 (One Thousand) only is given to a student securing a position among the first ten position in Higher Secondary Examination and who has admitted himself/herself into Gargaon College.
2. An award of Rs. 1,000.00 (One Thousand) only is given to a student declared the Best Graduate of the year by the Dibrugarh University.
3. An award of Rs. 1,000.00 (One Thousand) only is given to a student who tops the list securing the first class in major subjects.

Apart from the College authority the following teachers have been conferring different Awards:

(A) Dr. Arundhati Mahanta (Former Head) of the Department of Assamese of the College instituted two awards viz.,

- The "**Naina Mahanta Memorial Awards**" is awarded to the one who secures 1st class with highest mark having Honours in Assamese. It comprises a cash of Rs. 5,000/-, a 'Certificate of Appreciation', a bunch of books and a Gamocha. It has been continued since 2009.
- The "**Deokon Mahanta Memorial Award**", introduced in 2015, is awarded to the Best Graduate of Arts stream. This award also includes a cash of Rs. 5,000/-, a 'Certificate of Appreciation', a bunch of books and a Gamocha.

(B) Dr. Manjumoni Gogoi of the Department of History of the College, has instituted "**Late Punaram Gogoi & Jayada Bala Gogoi Memorial Award**". The award is meant for the student who secures highest marks in B.A. final Examination having Honours in History. The award includes a cash of Rs. 5,000/- cash and a pack of books.

(C) “**Anuprerana Fellowship**” is instituted jointly by Dr. Surajit Saikia, Dr. Nilutpal Chutia and Miss Ankika Dutta, faculty members of the Department of Economics. Under Anuprerona, economically poor meritorious students are provided financial help to pursue masters programme in economics.

(D) The “**Gaurab Gogoi Memorial Award**” instituted by Dr. Surajit Saikia is conferred on the toppers securing highest marks in Botany and Economics honours. The award comprises of a certificate of appreciation and cash worth Rs. 3000/- each.

(E) “**Late Phanidhar Gogoi Memorial Award**” is instituted by Mr. Yuvaraj Gogoi, Assistant Professor of the department of Political Science of the college. The award comprising of cash worth Rs.3000/- and a bundle of books is given to a student who secures the highest marks in B.A. Final Examination with honours in Political Science.

(F) Mr. Diganta Konwar (and family) of the Department of Physics of the College, too has instituted “**Nomal Konwar and Guna Konwar Memorial Award**” . The award comprising of cash worth Rs.20000/- is given to the Best Science Graduate of the year of the College.

2. Scholarships

1. National Scholarship (All India basis)
 2. State Merit Scholarship
 3. Schedule Caste/Schedule tribe Scholarship
 4. OBC/MOBC/Ex-Tea Garden Labour Scholarship
- The above scholarships are granted by the government for which application forms of eligible students are forwarded to the respective authorities for consideration. After the Sanction of the scholarships, the money will be deposited into individual accounts.

3. Students' Association

The Gargaon College Students' Union is the general body of the students of the College. Every student of the College shall be a member of the Students' Union. The Office Bearers of the Students' Union are annually elected by the students through a general election from amongst the students of Four Year Under Graduate Programme only. Only regular students are allowed to contest in the election.

4. College Magazine

The Gargaon College Magazine '**Gargayan**' is published annually. The magazine provides an excellent opportunity to the students to express their creative writing in different areas. The magazine is managed by an "Editorial Board" which is comprised of teachers and students together.

5. Students' Aid Fund

The College has a Students' Aid Fund generated and collected from the students. Poor meritorious students are provided with financial help from this fund subject to eligibility.

6. Academic Excellence

The College also considers it a matter of great pride that each year a great number of students belonging to different subjects have achieved First Class Position. A list of the number of students having First Class is presented below:

Stream	Number of First Class								
	2015	2016	2017	2018	2019	2020	2021	2022	2023
Science	32	62	101	64	84	75	125	120	123
Arts	73	86	86	81	124	132	187	251	283
Commerce	1	Nil	1	--	2	1	1	5	9

PART - VII

ORGANIZATIONAL SUPPORT

1. Conference Halls and Auditorium

- **Auditorium** : The College has an Auditorium within the campus with a seating capacity of 1500.
- **Academic Gallery** : Academic Gallery with a seating capacity of 400 is also frequently used for holding discussions, seminars, meetings and other such programmes.
- The "**Indrajit Chetia Memorial Conference Hall**" & "**Golden Jubilee Hall**" are located within the College premises. Important Meetings, Seminars, Conferences, Symposiums and Workshops are held here with prior permission of the Principal.
- **IQAC Conference Hall**: The IQAC Conference Hall has a seating capacity of 40.
- **Gakul Chandra Baruah Memorial Commerce Laboratory**: Inaugurated on 06/01/2022, the Gakul Chandra Baruah Memorial Commerce Laboratory has a seating capacity of 30.



2. ICT-Enabled Classrooms

- The faculty members use ICT-enabled classrooms with projectors, Interactive Panel, LED Televisions, etc. to expose the students to advanced knowledge.
- Students are also motivated to use various ICT tools to enhance their ICT use skills.



- The college has its e-repository of study material “Gargaon College E-Shiksha: An E-Learning Platform for the Students of Gargaon College”.

<https://gargaoncollege.ac.in/eshiksha/>

- The college has one YouTube Channel named “Special Lecture Series Gargaon College”.

https://www.youtube.com/channel/UC_UwjLYx_x-N28ZDbNbw5yQ



3. College Canteen

The College has a spacious canteen within the campus where students, staff and others can have tea, snacks etc. at any time during College hours. The canteen remains open on all working days from 9-00 AM to 4-00 PM. In addition, the college has a cafeteria offering a variety of nutritious foods.



4. Museum

The college has a museum of cultural and historical assets which has been built to showcase the rich heritage of the North East Region of India.

5. Language Lab

The college has set up a state-of-the-art language laboratory with computers, headsets, internet facilities and latest software to impart various skills of language such as phonetics, correct pronunciation, speaking, listening etc. to the students.



6. Educational Trips

Educational trips are organized by the concerned departments of the College with due approval of the Principal for the benefit of the students. The aim of such trips is to give better exposure to the students in the terms of knowledge and experience.





6. Sustainable and Environment Friendly Campus

Gargaon College has taken several initiatives to promote a sustainable and environmentally friendly campus. These Initiatives aim to reduce pollution, conserve energy, and create a greener and healthier environment for the college community.

The following are some of the key sustainable and green campus initiatives implemented by Gargaon College:

1. Green House
2. Vermicompost Plants
3. Organic Garden
4. Plastic-Free Campus Initiative
5. Use of Bicycles/Battery-powered vehicles
6. Pedestrian-Friendly Pathways
7. Landscaping with trees and plants





PART - VIII

ACADEMIC & OTHER INFORMATION

1. General Information

The Academic Session starts on 16th June & ends in May the following year (as per the University Academic Calendar)

- The College Office hours are from 10-00 AM to 4-00 PM.
- The College Class hours are from 9-00 AM to 4-00 PM.
- Library hours : 9-00 AM to 4-00 PM

2. Holidays and Vacations

Holidays and vacations of the College are as per Dibrugarh University holiday list.

3. Important Note for Guardians and Students

Students attending less than 60% of the total classes will be declared as "Discollegiate" and will not be allowed to appear in the final examination. College uniform is strictly compulsory, along with the Identity Card and Badge.

Guardians must ensure that their children abide by all rules and regulations of the College. They are requested to monitor the progress of their children in their academic pursuits regularly. The College authority desires that the guardians attend all "Guardians' Meet" without fail as indicated in the "Academic Calendar".

4. Special Note

- Any other new information regarding the College affairs will be informed to the students from time to time.
- Modification, alteration and change of any criteria mentioned in the prospectus would be the discretionary power of the authority.

PART - IX

INFORMATION REGARDING ADMINISTRATION AND STAFF

Principal : Dr. Sabyasachi Mahanta, M.A., M.Phil., PGJMC, Ph.D.

Vice Principal : Sri Diganta Konwar, M.Sc.

1. Present Governing Body of the College

1	Sri Biman Chandra Baruah, President (Former Associate Professor, Department of Statistics, Gargaon College)
2	Dr. Sabyasachi Mahanta, Principal & Secretary, Gargaon College
3	Sri Sushanta Borgohain, Special Member (MLA, 107 Thowra LAC)
4	Sri Diganta Konwar, Vice Principal, Ex-Officio Member (Associate Professor & Head, Department of Physics, Gargaon College)
5	Dr. Tridib Mahanta, VC Nominee (Associate Professor, Department of History, Sibsagar College, Joysagar)
6	Dr. Jiban Kalita, VC Nominee (Associate Professor, Department of Assamese, Nazira College)
7	Dr. Anjan Konwar, Teachers' Representative Member (Assistant Professor, Department of English, Gargaon College)
8	Sri Pranab Dowarah, Teachers' Representative Member (Associate Professor & Head, Department of Assamese, Gargaon College)
9	Mrs. Purobi Buragohain, Guardian Member
10	Sri Bijoy Gogoi, Guardian Member
11	Sri Tilak Konwar, Guardian Member
12	Dr. Pankaj Kr. Nath, Librarian (Associate Professor Grade), Ex-Officio Member
13	Sri Biju Phukon, Non-Teaching Staff Member



2. Faculty Members :

Department of Assamese :

1. Mrs. Nilakhi Chetia, M.A.
2. Sri Pranab Dowarah, M.A. (HOD)
3. Mrs. Runjun Hazarika, M.A.
4. Mrs. Priyama Dehingia Phukon, M.A., M.Phil.
5. Dr. Devajani Bakalial, M.A., Ph.D.
6. Dr. Ankur Dutta, M.A., M.Phil., Ph.D.

Department of Botany :

1. Dr. Dimbeshwar Das, M.Sc., Ph.D. (HOD)
2. Mrs. Sangeeta Chetia, M.Sc.
3. Miss Sandeepa Agarwalla, M.Sc.
4. Vacant

Department of Chemistry :

1. Dr. Anna Gogoi, M.Sc., M.Phil., Ph.D. (HOD)
2. Dr. Arandao Narzary, M.Sc., Ph.D.
3. Sri Rituraj Tahu, M.Sc.
4. Dr. Pakiza Begum, M.Sc., Ph.D.
5. Dr. Saheen Shehnaz Begum, M.Sc., Ph.D.
6. Dr. Plaban Jyoti Sarma, M.Sc., Ph.D.

Department of Commerce :

1. Dr. Meghali Bora, M.Com., M.Phil., Ph.D.
2. Dr. Anil Tanti, M.Com., M.Phil., Ph.D. (HoD)
3. Mrs. Nomami Dutta, M.Com.
4. Dr. Mintu Gogoi, M.Com., M.Phil., Ph.D.
5. Mr. Gautom Hazarika, M.Com.
6. Dr. Nazreen Parveen Ali, M.Com., Ph.D.
7. Miss Nilakhi Baruah, M.Com.

Department of Economics :

1. Dr. Krishna Jyoti Handique, M.A., Ph.D. (On Lien)
2. Dr. Rimjim Borah, M.A., M.Ed, M.Phil., Ph.D. (Edu), Ph.D. (Eco)(HOD)
3. Dr. Nilutpal Chutia, M.A., M.Phil., Ph.D.
4. Dr. Surajit Saikia, M.A., Ph.D.
5. Miss Ankika Dutta, M.A., M.Phil.

Department of Education :

1. Dr. Bidyananda Borkakoti, M.A., M.Phil., MSW, Ph.D. (On Lien)
2. Dr. Nitali Borgohain Konwar, M.A., Ph.D.
3. Dr. Ratna Das, M.A., Ph.D. (HoD)
4. Dr. Poli Konwar, M.A., M.Phil., Ph.D.

Department of English :

1. Sri Rajib Gogoi, M.A.
2. Dr. Rashmi Rekha Saikia, M.A., M.Phil., Ph.D. (On Lien)
3. Dr. Anjan Konwar, M.A., M.Phil., Ph.D.
4. Dr. Jitu Saikia, M.A., M.Phil., Ph.D. (HoD)
5. Mr. Bitupal Borgohain, M.A., M.Phil.
6. Dr. Shyamolima Saikia, M.A., M.Phil., Ph.D.

Department of Geography :

1. Dr. Dilip Kumar Deka, M.Sc., Ph.D. (HOD)
2. Mrs. Monurama Phukon, M.A., M.Phil.
3. Dr. Rituraj Neog, M.A., Ph.D.
4. Miss Rejina Borah, M.A.

Department of Geology :

1. Dr. Chandraditya Gogoi, M.Sc., Ph.D. (HOD)
2. Mrs. Bonika Buragohain, M.Sc., M.Phil.
3. Dr. Chirantan Bhagawati, M.Sc., Ph.D.
4. Dr. Dipankar Buragohain, M.Sc., Ph.D.

Department of History :

1. Dr. Raktim Pator, M.A., Ph.D. (On Lien)
2. Dr. Baluram Das, M.A., Ph.D. (HOD)
3. Dr. Shomkai Manham, M.A., M.Phil., Ph.D.
4. Vacant

Department of Mathematics :

1. Dr. Kabita Phukon, M.Sc., M.Phil., Ph.D. (HOD)
2. Sri Harekrishna Mili, M.Sc.
3. Miss Sujata Goala, M.Sc., M.Phil.



Department of Physics :

1. Sri Diganta Konwar, M.Sc. (HOD)
2. Sri Guna Kanta Sonowal, M.Sc.
3. Mr. Jayanta Sonowal, M.Sc.
4. Dr. Bidyut Bikash Hazarika, M.Sc., Ph.D.
5. Dr. Gitashri Arandhara, M.Sc., Ph.D

Department of Political Science :

1. Dr. Ramananda Das, M.A., Ph.D. (HOD)
2. Dr. Pobon Kumar Gogoi, M.A., M.Phil., Ph.D.
3. Dr. Yuvaraj Gogoi, M.A., M.Phil., Ph.D.
4. Miss Binuri Bodo, MA.

Department of Sociology :

1. Mrs. Mina Rabidas, M.A., M.Phil. (HOD)
2. Sri Mohananda Tamuli, M.A., M.Phil.
3. Dr. Priyanka Tamuli, M.A., M.Phil., Ph.D.

Department of Statistics :

1. Dr. Bornali Dutta, M.Sc., Ph.D. (HOD)
2. Vacant

Department of Zoology :

1. Dr. Pimily Langthasa, M.Sc., Ph.D. (HoD)
2. Dr. Rashmi Dutta, M.Sc., Ph.D.
3. Dr. Anurag Pratim Das, M.Sc., Ph.D.

Department of Rural Development :

1. Mrs. Pragyajyoti Boruah, M.A. (Guest Faculty)

Post Graduate Diploma in Computer Application :

1. Sri Pankaj Dutta, M.Sc. IT, PGDCA (PGDCA Instructor)
2. Sri Sukalyan Boruah, MCA (PGDCA Instructor)



3. Library Staff :

1. Dr. Pankaj Kr. Nath, MLISc, M.Phil, Ph.D., Librarian (Associate Professor Grade)
2. Mrs. Madhu Rajkhowa, Lib. Asst.

4. Office Staff :

1. Sri Biju Phukon, Head Asst.
2. Sri Goutam Gogoi, Sr. Asst.
3. Sri Nitya Nanda Gogoi, Jr. Asst.
4. Sri Debasish Gogoi, Jr. Asst.
5. Sri Saurav Hazarika, Jr. Asst.
6. Sri Nekib Ali, Lab. Asst.
7. Sri Pronab Das, Jr. Asst.

5. Laboratory Bearer :

1. Sri Moloy Mech
2. Sri Arupjyoti Mech
3. Sri Guna Kanta Tipomia
4. Sri Santush Singh
5. Sri Pinku Borgohain

7. GD-IV Staff :

1. Mr. Chandra Baruah
2. Sri Anil Buragohain
3. Sri Sanjib Bey
4. Sri Akash Gogoi
5. Mr. Dipen Bhuyan



