



6.2.2 Implementation in e-governance in areas of operation



# Implementation in e-governance in area of operation

Gargaon College implements E-Governance in the areas of administration, finance and accounts, student admission and support, and in the examination process for the smooth functioning of the college.

- 1. Administration including complaint management
- 2. Finance and Accounts
- **3. Student Admission and Support**
- 4. Examination

#### 1. Administration including complaint management

- The college has a dedicate and accessible websites, <u>https://gargaoncollege.ac.in/</u>
- Attendance of teaching and non-teaching is monitored through biometric device as well as register.
- The college has a centralized monitoring system through CCTV cameras.
- The college circulates the news and notification electronically and display in the notice board.
- All the notice and circulars of the college, as well as the government, are circulated to the teaching and non-teaching staff through Gmail groups, WhatsApp groups, websites of the college, etc.



- The college maintained a register for the leave record book.
- All the staff members have a webmail for communication.
- The college circulates the notice inviting quotations/tender and proposal for purchase of goods and services on the college website.
- The college has uploaded different advertisements for the recruitment of different positions on the college website.
- The college uploads information like an admission of the students, code of conduct, academic calendar, etc. on its website.
- Surveys such as curriculum surveys, student satisfaction surveys, and teacher feedback from students are collected using Google forms.
- To improve the administrative work, the college uses different ICT tools and e Governance in the office.
- Gargaon College Central Library is computerized with open access for the students, teachers, non-teaching and other academic staff of the college.
- The entire library collection is computer catalogued and searchable through OPAC (Online Public Access Catalogue)
- The library provides a fully computerized barcode based issue/return/renewal of books from the circulation desk.



- The college library has a dynamic display system for notice, rules and regulation etc.
- The high quality library facilities are further equipped with following software CDS/ISIS, SOUL, KOHA <u>http://gargaoncollege-opac.koha.co.in/</u>) The library website (<u>https://librarygargaoncollege.blogspot.com/</u>) and the digital library (<u>http://gargaoncollege.digitallibrary.co.in/</u>) have the link to UGC N-List and different scholarly open access journals / database.
- The institute has the subscription for the following: ejournals, e ShodhSindhu, Sodhganga membership, ebook, Databases.
- The library has its separate website linked with a good number of open access e-journals and e-books, eg.-DOAJ, OTAD, Springer open access e-journal and e-books, Intech open access books etc.<u>https://librarygargaoncollege.blogspot.com/</u>.
- The library is digitalized and it gives access to the various e-resources like college magazines, college bulletin and previous year question papers etc. <u>http://gargaoncollege.digitallibrary.co.in/</u>
- Student's scholarship administration is done through official online portal.
- Google Classrooms are used for online class administration.



# 2. Finance and Accounts

- The college prepares a salary bill using online portal
- The College has Public Fund Management System (PFMS) for all the financial transactions related to government funds.
- Bill payments to the vendors/suppliers/contractors are made through NEFT/RTGS mode
- The college is enrolled in pfms portal and infrastructure grant received under RUSA 2.0 scheme has been spent through using this portal
- The college utilizes Tally, TDSMAN, and Clear Tax software for calculating Tax/GST.
- The college is using Tally ERP9 software for account management. The Salary of the permanent employees is paid in online mode.



# 3. Student admission and support

- The college advertise in the regional daily newspapers and the admission notice is displayed in the college website as well.
- The whole admission process is carried out through online mode.
- College Prospectus containing all the required information such as course-related information including syllabus, faculty details, library facility, sports and other facilities are displayed online.
- The College has adopted E-Governance mechanism for admission process. For Fresh Admission, eligible candidates may submit application form by visiting admission portal of the college website.
- College Admission committee verifies those applications and prepares a merit list and uploads the list of selected candidates in the website following the prescribed rules. Simultaneously, an SMS is sent to the selected candidates inviting them to take admission within the defined time frame.
- Admission related queries are addressed on online mode through admission portal, sending email or by calling to the admission support committee.
- The College extends necessary supports to the students in applying to various national and regional scholarships.



- The college established a complain box and a grievances cell where a student can drop a message regarding any complain if any so that actions are taken on any issue raised by the students to avail services more effectively.
- Students can access library archives, like previous year's exam papers, through the website

## 4. Examination

- The college has conducted examination following the instructions of Dibrugarh University.
- Examination form fill up is carried out through online portal.
- Notice related to examination programme, admit card distribution are published in the college website.
- College conduct Internal Assessment activities like Seminar Presentations, Group Discussions, and Sessional Examination etc.
- Internal marks to the university is done through the university portal
- The college has provided all the notifications regarding End-Semester Examinations as well as practical examinations on the websites.



# <u>Screen shots of user interfaces of each</u> <u>module reflecting the name of the HEI</u>

### 1. Administration including complaint management

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# b) Attendance of teaching and non-teaching through biometric device.





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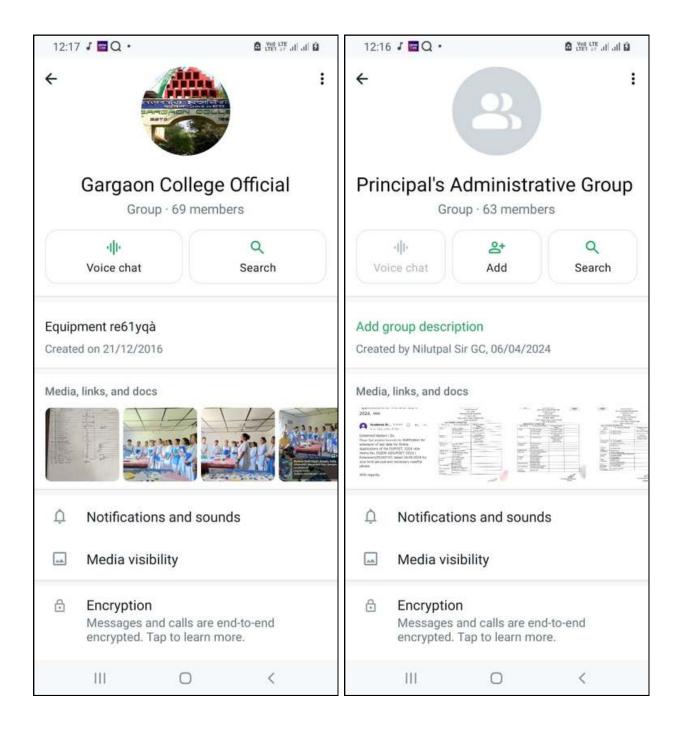
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#### f) JioAirFiber for smooth functioning of E-programmes :







### g) Digitalized Library Link:





#### Modules in Digital library of Gargaon College Central Library

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#### Integrated Library Management Software = KOHA Login Page



#### Snapshot of Integrated Library Management Software = KOHA

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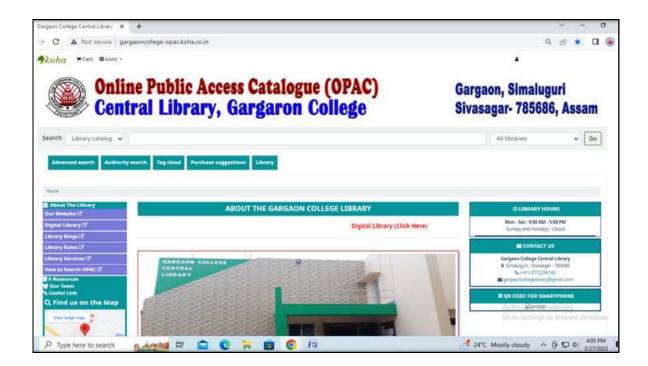
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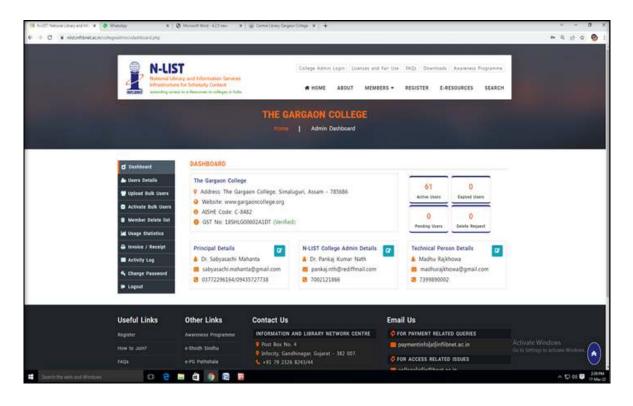
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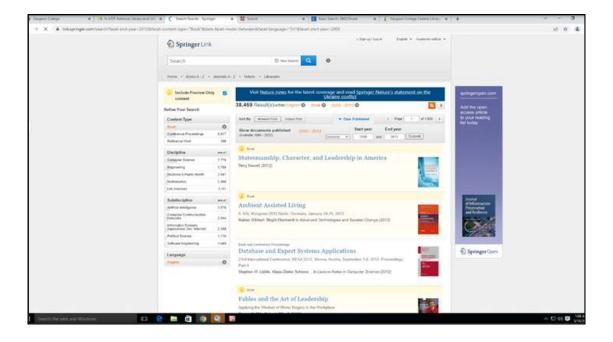


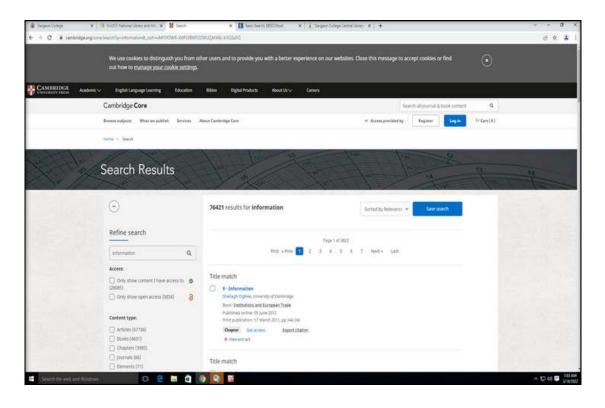
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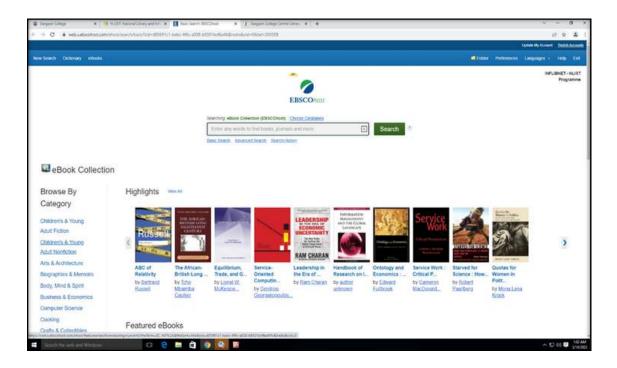


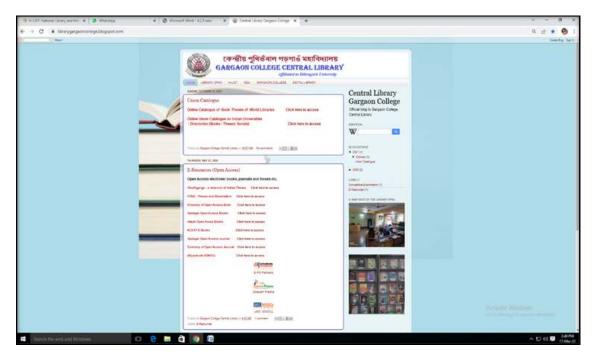
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# গড়গাঁও মহাবিদ্যালয় GARGAON COLLEGE





Library Blog Link:





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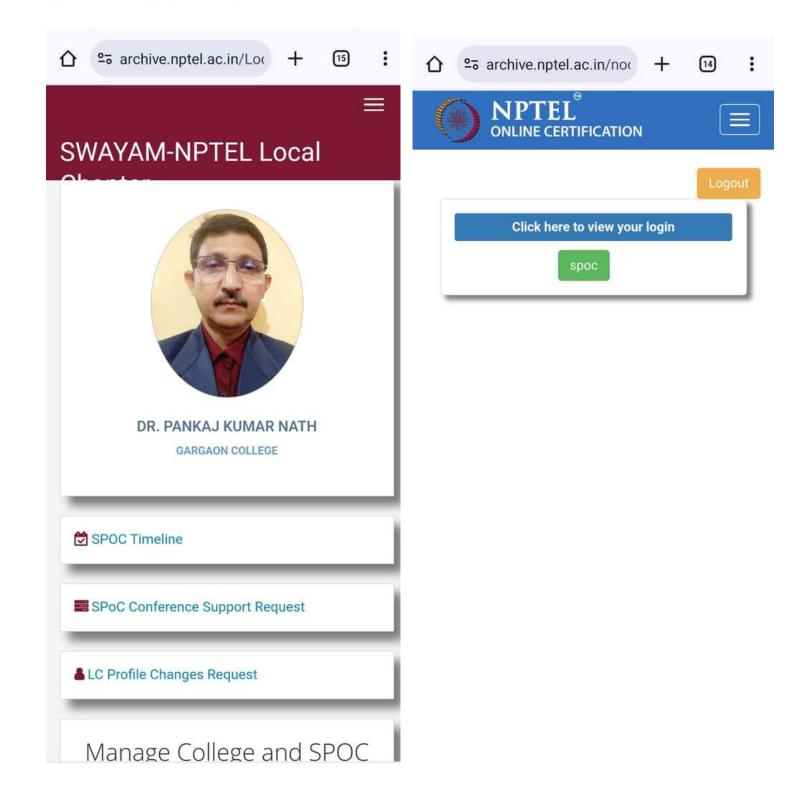
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Contact No: 94	35057322		8	Mousum Gogoi	gogoimousum728@gmail.com	noc24- hs26	Enhancing Soft Skills and Personality	GC82022116
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# গড়গাঁও মহাবিদ্যালয় GARGAON COLLEGE





# 2. Finance and Accounts

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### c. Use of Kritagyata Portal

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# 3. Student admission and support

a) Admission of FYUGP Admission of Hostel through Samarth Portal

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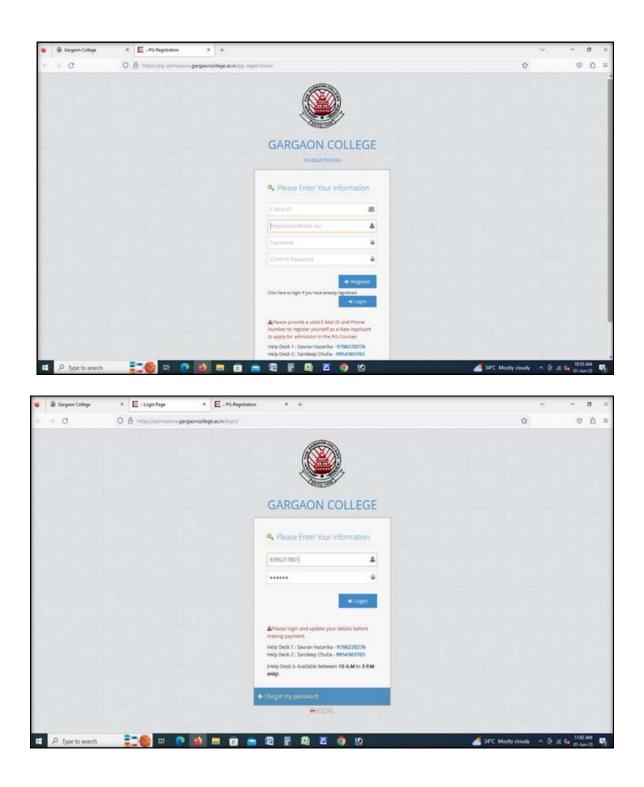


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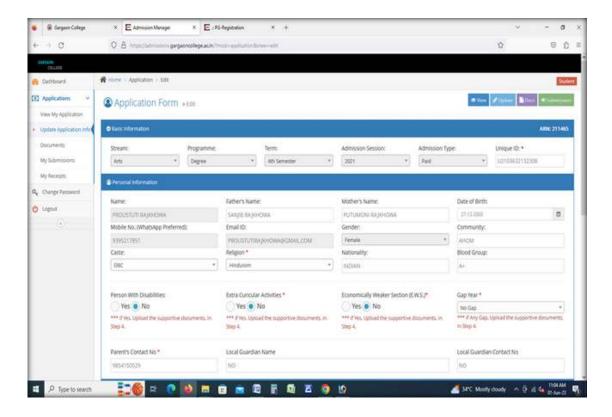


# b. Student admission process from form up to display of the merit list is done online (UG and PG).



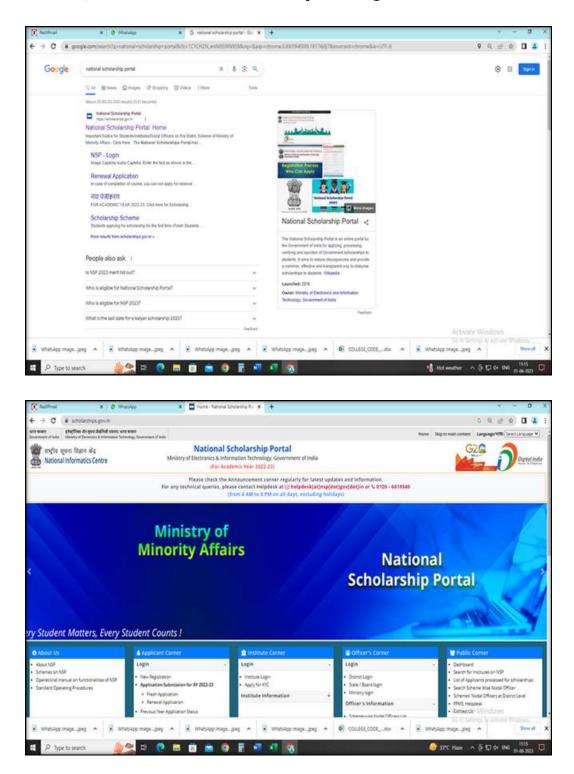
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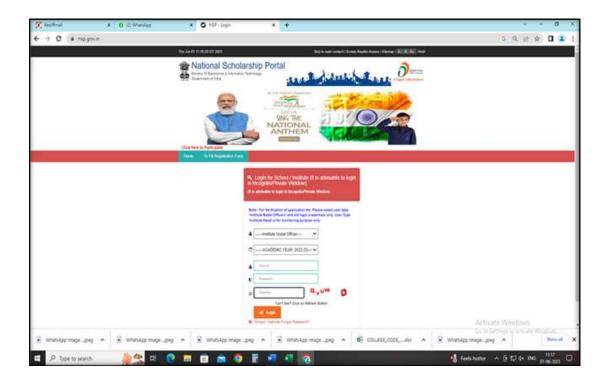


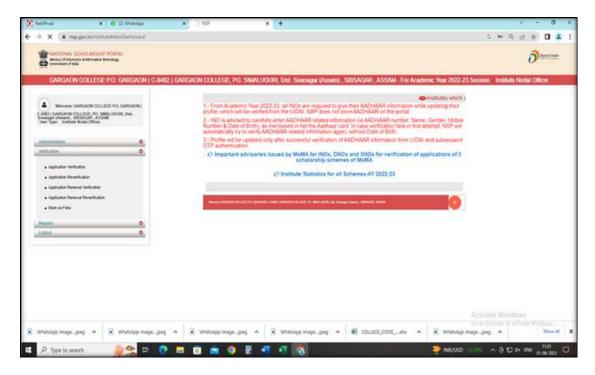


#### b) Student Scholarship using online.





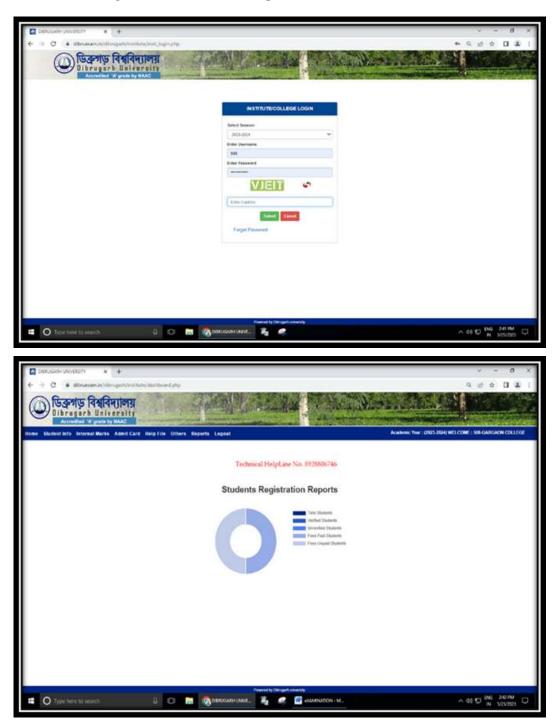






# 4. Examination

a) Examination form fill up is done through online portal under Dibrugarh University.





b) Notices related to Examination form fill up,Examination program and admit card are published in college website.



#### (c) Internal marks uploading is done online

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(d) Notices related to examination, admit cards displayed in college website

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### ERP (Enterprise Resource Planning) Policy

The purpose of implementing E-governance is to improve and enhance good governance. E-governance helps in improving transparency, accountability, providing speedy information, dissemination, improving administrative efficiency and many other services. E-Governance service covers areas including computerization and management of processes such as admission, student information, faculty information, attendance, examination, etc.

#### **OBJECTIVES:**

•To empower faculties, students, and other stakeholders to participate in E-governance process.

•To ensure and increase transparency and accountability in administration, governing and admission process.

•To enhance good governance by increasing the efficiency of faculties and to ensure quick internal process of services and data

·To promote ecofriendly mechanisms in the process of E-governance.

#### **ROLE OF STAKEHOLDERS:**

The Principal: The Principal forms the nucleus of the college administration, who is vested with powers to supervise the day-to-day functioning of the college administration and academic matters. He manages the various academic and non-academic activities. The Principal can monitor the status of admission, internal mark, attendance, teacher's duty entries, class assigned, employee's information and student's performance.

Faculties: The faculty members will have access to student attendance and internal marks records. They can store their employment details and update whenever required in the campus management system.



imaluguri



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#### info@ekok.net.in

#2C, Prerona Enclave, Lakhimi Path, Pandav Nagar, Beltola Tiniali, Guwahati - 781028

CIN: U72100AS2022PTC023986

#### EKOK TECHNOCRAT PRIVATE LIMITED

#### Products and Services Offered:

- 1. Website design and development
- 2. Customized Application Development
- 3. Mobile Application Development
- 4. ERP Solutions
- 5. E-Commerce Solutions
- 6. Office Automation
- 7. HR Management System
- 8. College Management System
- 9. SEO and Digital Marketing
- 10. Branding and Logo Design
- 11. IT and IT Enabled Sercices
- 12. Training in IT
- 13. Consultancy

#### EKOK TECHNOCRAT PRIVATE LIMITED

CIN: U72100AS2022PTC023986 GSTIN: 18AAHCE3701A1Z8 Registered Office: 2C, PRERONA ENCLAVE, LAKHIMI PATH, PANDAV NAGAR, Guwahati, Kamrup Metropolitan, Assam, 781028 Phone: +91 90852 14666, +91 88804 62008 Email: <u>info@ekok.net.in</u> Website: <u>https://www.ekok.net.in</u>







#### **E-GOVERNANCE SERVICE**



#### GARGAON COLLEGE E-GOVERNANCE SERVICE

Gargaon College has a systematic way of implementing E-governance to manage and automatic all activities with respect to Academic, Administrative and other areas of operation in the college. The implementation of E-Governance helps a clear visibility in understanding and analyze the performance in administrative bodies as well as the students. E-governance service covers various areas including computerization and management processes such as admission, student information, faculty information, attendance, examinations, etc. The institution maintains the ERP for effective resource planning.

#### Various Modules operating in Gargaon College

- 1. Administration
- 2. Admission
- 3. Student Portal
- 4. Examination
- 5. Library
- 6. Finance

#### Area of implementation of E-Governance

- Administration: Attendance of teaching and non-teaching is monitored through biometric device as well as register. The college has a centralized monitoring system through CCTV cameras. It involves in the generation of various reports, Human Resource, Hostel, online fee payment and Academic Admission. To improve the administrative work, the college uses different ICT tools and E-Governance in the office.
- 2) Admission: The College has adopted E-Governance mechanism for admission process for UG and PG programme. Admission related queries are addressed on online mode through admission portal, or through email.

ESTD: 1959 Reacc Simaluguri - 785686, Siyasagar, Assam E-mail:gargaoncollege@rediffmail.com

GARGAO

Reaccredited by NAAC with B Grade Tel: 03772-296164 www.gargaoncollege.ac.in

OLLEGE

#### 3) Student Portal

The whole admission process is carried out through online mode. College Prospectus containing all the required information such as course-related information including syllabus, faculty details, library facility, sports and other facilities are displayed online. The College has adopted E-Governance mechanism for admission process. The College extends necessary supports to the students in applying to various national and regional scholarships.

#### 4) Examination

The college has conducted examination following the instructions of Dibrugarh University. Examination form fill up is carried out through online portal. Question paper for previous year's examination are available in the college website for the benefit of the students. Examination Internal marks entry, compilation of internal marks etc. through online portal.

#### 5) Library Services

Student, Staff login, Book issue, Return, Maintenance of Books, Records and retrieval of data etc. The Gargaon College Central Library is computerized with open access for the students, teachers, non-teaching and other academic staff of the college. The entire library collection is computer catalogued and searchable through OPAC (Online Public Access Catalogue). The high quality library facilities are further equipped with following software CDS/ISIS, SOUL, KOHA http://gargaoncollege-opac.koha.co.in/ website The library (https://librarygargaoncollege.blogspot.com/) and the digital library (http://gargaoncollege.digitallibrary.co.in/) have the link to UGC N-List and different scholarly open access journals / database. The institute has the subscription for the following: e-journals, e ShodhSindhu, Sodhganga membership, e-book, Databases.

#### 6) Finance Section

Use or Tally for accounting and other Accounting Management system. The college prepares a salary bill using online portal. The College has Public Fund

GARGAO OLLEGE ESTD: 1959 Reaccredited by NAAC with B Grade Simaluguri - 785686, Sivasagar, Assam Tel: 03772-296164 E-mail:gargaoncollege@rediffmail.com www.gargaoncollege.ac.in Management System (PFMS) for all the financial transactions related to government funds. The college is enrolled in PFMS portal and infrastructure grant received under RUSA 2.0 scheme has been spent through using this portal The College utilizes Tally ERP9, TDSMAN, and Clear Tax software for calculating Tax/GST. (Dr. Sabyasachi Mahanta) Principal NCIP W 8271 1759 College nosp

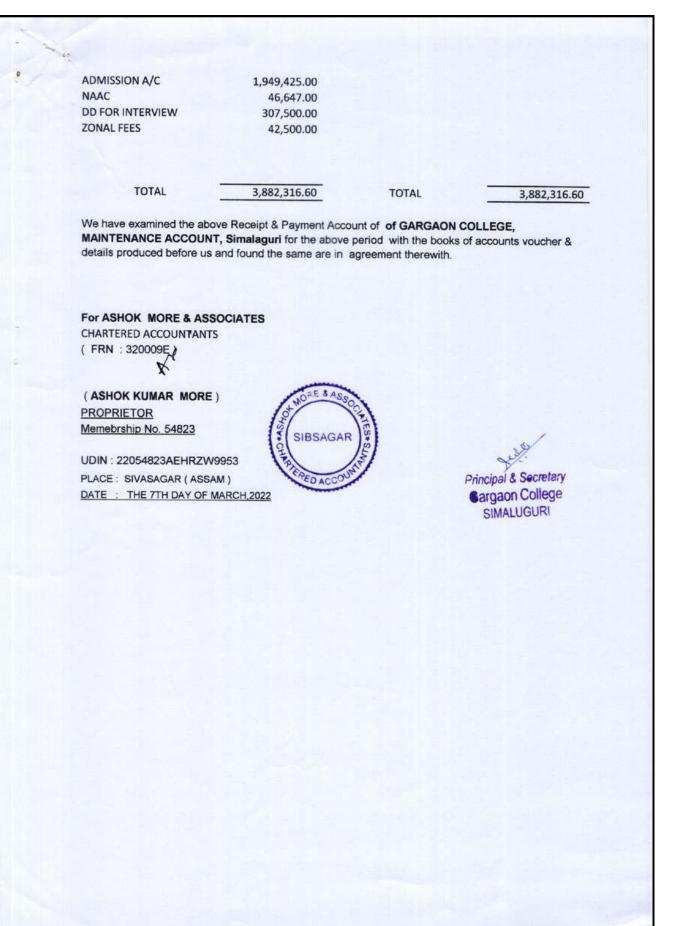


#### AUDITED STATEMENTS HIGHLIGHTING EXPENSES INCURRED FOR E-GOVERNANCE

#### 2019-2020

*		GARGAG	NCOLLEGE	
		GARGAC	NCOLLEGE	
			OULLEGE	
*		SIN	ALAGURI	
	R		AYMENT ACCOUNT	
			NCE ACCOUNT	
	FORT	HE PERIOD	01.04.2019 TO 31.03.2020	
	PARTICULARS	AMOUNT	PARTUCULARS	AMOUNT
	To Operation Bull			
	To Opening Balance		By Expenditure on	
	Punjab National Bank Cash in Hand	95,454.60	ADVERTISEMENT	96,451.00
	Cash in Hand		ELECTRICITY	134,833.00
			SALARY	954,292.00
			PRINTING & STATIONERY	188,339.00
			TELEPHONE EXP	59,660.00
			TRAVELLING ALLOWANCE	112,710.00
			FRESHMENT SOCIAL EXP	30,600.00
			CONTINGENCY	30,940.00
			REFRESHMENT	39,725.00
			TKMDC EXP	60,000.00
			MISC EXP	22,365.00
			DECORATION OF AUDITORIUM	13,000.00
			MEDICAL EXP	6,000.00
			FAREWELL EXP	3,800.00
			ELECTRICAL EXP	131,800.00
			FOUNDATION DAY	106,800.00
			WATER SUPPLY	28,600.00
			PAID TO CM RELEIF FUND	55,000.00
			SPORTS EXP	75,380.00
			AFFILIATION FEES	21,006.00
			ICT TOOLS WORKSHOP	12,000.00
			REPAIRING EXP BANK CHARGES	310,404.00
			INTERVIEW EXP	2,741.00
			LABOUR CHARGE	153,000.00
			SECTION FEE	1,650.00
			SEMINAR EXP	20,006.00
			IQAC COORDINATOR	26,190.00
			UPS	10,885.00
			INTERNAL AUDIT FEES	1,950.00 1,770.00
	To Received		By Closing Balance	
	CERTIFICATE FEE	63,000.00	Punjab National Bank	1,170,419.60
	BUILDING A/C	1,365,290.00		1
	ICSSR SEMINER	12,500.00	1	ORE & ASA
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	ent.		15	TEL BACAR
	Principal & Secretary Cargaon College			SIBSAGAR





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	GARGAON C	OLLEGE	
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RE	CEIPTS & PAYM		
FOR TH	LIBRARY AC	.2019 TO 31.03.202	0
<u>10K 11</u>	IL PERIOD 01.04	.2013 10 31.03.202	<u>o</u>
PARTICULARS	AMOUNT	PARTUCULARS	AMOUNT
To Opening Balance		By Expenditure on	
Punjab National Bank	360,791.75	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	34,224.00
Cash in Hand	14.75	Newspaper	16,748.00
		Bank Charges	679.00
		Internet bill	63,000.00
		Repairing	275,518.00
		Books	6,800.00
		Salary	73,200.00
		Water Supply	3,000.00
		Association	1,700.00
To Received From		By Closing Balance	
Admission A/c	313,250.00	Punjab National Bank	444,956.75
Building Account	245,784.00	Cash in Hand	14.75
TOTAL	919,840.50	TOTAL	919,840.50
We have examined the above Re ACCOUNT, Simalaguri for the a before us and found the same ar	bove period with the	books of accounts vouc	
For ASHOK MORE & ASSOCIA CHARTERED ACCOUNTANTS			
		1	
CHARTERED ACCOUNTANTS	ATES	OCHTES+SL	Julie
( FRN : 32009E )	SIBSAGAR	151	rincipal & Secretary
CHARTERED ACCOUNTANTS (FRN: 32009E) (ASHOK KUMAR MORE) PROPRIETOR Memebrship No. 54823	SIBSAGAR CHARTERED ACCOU	151	rincipal & Secretary Gargaon College
CHARTERED ACCOUNTANTS (FRN: 32009E)	SIBSAGAR CHARTERED ACCOU	151	rincipal & Secretary Gargaon College Simaluguri

#### 2020-2021

#### GARGAON COLLEGE SIMALAGURI

#### **RECEIPTS & PAYMENT ACCOUNT** MAINTENANCE ACCOUNT FOR THE PERIOD 01.04.2020 TO 31.03.2021

#### PARTICULARS AMOUNT PARTUCULARS AMOUNT **To Opening Balance** By Expenditure on Punjab National Bank 1,170,419.60 ADVERTISEMENT 106,619.60 **REGISTAR D.U** 41,000.00 **BANK CHARGES** 986.46 CLEANING EXP 41,347.36 CONTINGENCY 70,241.00 ELECTRICAL ITEMS 56,002.00 ELECTRICITY 145,632.00 FAREWELL EXP 3,800.00 FOUNDATION DAY 19,000.00 FURNITURE PURCHASE 187,694.00 INTERVIEW EXP 127,560.00 EARTH AND DRESSING CHARGE 18,300.00 MISC EXP 1,461.00 **PRINTING & STATIONERY** 145,001.72 POSTAL EXP 5,000.00 **REPAIRING EXP** 198,900.00 RESEARCH PROJECT GRANT 83,125.00 **REFRESHMENT EXP** 4,780.00 SALARY 722,984.72 WEBINAR EXP 14,500.00 SPORTS EXP 74,655.00 SERVICING EXP 16,000.00 **TELEPHONE EXP** 63,001.00 TRAVELLING ALLOWANCE 40,500.00 WATER SUPPLY 14,000.00 **By Closing Balance** 73,650.00 Punjab National Bank 1,048,103.74 1,669,000.00 Cash in Hand



#### **To Received**

Cash in Hand

CERTIFICATE FEE GENERAL A/C ROOM RENT MAJOR RESEARCH PROJECT GRANT DD FOR INTERVIEW ZONAL FEES

> Principal & Secretary Cargaon College SIMALUGURI

24,000.00 83,125.00 197,500.00 32,500.00

TOTAL 3,250,194.60 TOTAL 3,250,194.60 We have examined the above Receipt & Payment Account of of GARGAON COLLEGE, MAINTENANCE ACCOUNT, Simalaguri for the above period with the books of accounts voucher & details produced before us and found the same are in agreement therewith. For ASHOK MORE & ASSOCIATES CHARTERED ACCOUNTANTS ( FRN : 320009E ), X (ASHOK KUMAR MORE) SIBSAGA PROPRIETOR Memebrship No. 54823 PED AC UDIN: 22054823AEHUTA2970 PLACE : SIVASAGAR (ASSAM) Principal & Secretary DATE : THE 7TH DAY OF MARCH, 2022 Cargaon College SIMALUGURI

#### GARGAON COLLEGE SIMALAGURI

#### RECEIPTS & PAYMENT ACCOUNT LIBRARY ACCOUNT FOR THE PERIOD 01.04.2020 TO 31.03.2021

PARTICULARS	AMOUNT	PARTUCULARS	AMOUNT
To Opening Balance		By Expenditure on	
Punjab National Bank	444,956.75	Journal/Magazine	8,640.00
Cash in Hand	14.75	Newspaper	7,787.00
		Bank Charges	102.80
		Internet bill	50,474.00
		Contingency	18,600.00
		Books	20,773.00
		Salary	68,000.00
		ICT Expenses	57,600.00
		Software	106,000.00
		Furniture	89,500.00
To Received From		By Closing Balance	
General a/c	134,000.00	Punjab National Bank	151,479.95
		Cash in Hand	14.75
TOTAL	578,971.50	TOTAL	578,971.50

We have examined the above Receipt & Payment Account of of GARGAON COLLEGE, LIBRARY ACCOUNT, Simalaguri for the above period with the books of accounts voucher & details produced before us and found the same are in agreement therewith.

For ASHOK MORE & ASSOCIATES CHARTERED ACCOUNTANTS ( FRN : 320009E )

(ASHOK KUMAR MORE) <u>PROPRIETOR</u> <u>Memebrship No. 54823</u>

UDIN : 22054823AAIHYI4958 PLACE : SIVASAGAR ( ASSAM ) DATE : THE 3RD DAY OF FEBRUARY, 2022



Principal & Secretary Gargaon College Simaluguri

2021-2022

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<u>1\1</u>	MAINTENANCE		
FOR TH		2021 TO 31.03.2022	
101(11	121 ENOD 01.04.	202110 31.03.2022	
PARTICULARS	AMOUNT	PARTUCULARS	AMOUNT
To Opening Balance		By Expenditure on	
Punjab National Bank	10,48,103.74	Additional Section fees D.U	20,000.00
Cash in Hand	-	Affiliation	21,000.00
		Annual Maintanance	1,09,030.00
		Advertisement	40,068.00
		BANK CHARGES	2,606.62
		Construction of Drain	2,67,304.00
		CONTINGENCY	56,225.00
		ELECTRICAL ITEMS	70,806.00
		ELECTRICITY Enrolment Fees	1,74,047.00
			46,920.00
		Extentation Activity Farwell Exp	22,995.00
		FOUNDATION DAY	1,950.00
		FURNITURE PURCHASE	54,314.00
		Internal Audit	6,91,610.00
		Interview exp	14,160.00 1,44,000.00
		Medical exp	19,801.00
		MISC EXP	47,559.00
		National Mathematics Day	6,830.00
		PRINTING & STATIONERY	2,47,766.00
		Postal Exp	9,000.00
		REFRESHMENT EXP	38,000.00
		REGISTAR D.U	25,890.00
		Registartion fees D.U	3,04,500.00
		Reparing & Maintanance	1,48,520.00
		RESEARCH PROJECT GRANT	83,125.00
		SALARY	7,05,061.00
		SERVICING EXP	2,000.00
		Software Purchase	15,815.00
		SPORTS EXP	74,025.00
		TELEPHONE EXP	36,690.00
		TRAVELLING ALLOWANCE	69,300.00
		WATER SUPPLY	93,143.00
		WEBINAB EXP	1,000.00
		Website,Exp	1,90,460.00
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		and an and the second second	Principal & Secretary
			Sargaon College
			SIMALUGURI

To Received CERTIFICATE FEE GENERAL A/C DHE GRANT ICHR GRANT Application Fee Room Rent Admission A/c	17,000.00 83,125.00 2,65,000.00 41,000.00	<b>By Closing Balance</b> Punjab National Bank Cash in Hand	29,28,713.12
TOTAL	9,87,755.00 67,84,233.74	TOTAL	67,84,233.74

We have examined the above Receipt & Payment Account of of GARGAON COLLEGE, MAINTENANCE ACCOUNT, Simalaguri for the above period with the books of accounts voucher & details produced before us and found the same are in agreement therewith.

For ASHOK MORE & ASSOCIATES CHARTERED ACCOUNTANTS (FRN: 320909E)

(ASHOK KUMAR MORE) PROPRIETOR Memebrship No. 54823

X

UDIN : PLACE : SIVASAGAR (ASSAM) DATE : THE 26th DAY OF DECEMBER,2023



Principal & Secretary

Cargaon College SIMALUGURI

GARGAON COLLEGE
SIMALAGURI

#### RECEIPTS & PAYMENT ACCOUNT LIBRARY ACCOUNT FOR THE PERIOD 01.04.2021 TO 31.03.2022

PARTICULARS	AMOUNT	PARTUCULARS	AMOUNT
<b>To Opening Balance</b> Punjab National Bank Cash in Hand	1,51,479.95 14.75	Januar	6,330.00 1,266.00 246.62 <b>28,517.00</b>
		Salary Repairing & maintenance Software Electrical Maintenance	20,184.00 51,000.00 12,265.00 47,200.00 3,996.00
To Received From General a/c	3,57,500.00	<b>By Closing Balance</b> Punjab National Bank Cash in Hand	3,37,975.33 14.75
TOTAL	5,08,994.70	TOTAL	5,08,994.70

We have examined the above Receipt & Payment Account of of GARGAON COLLEGE, LIBRARY ACCOUNT, Simalaguri for the above period with the books of accounts voucher & details produced before us and found the same are in agreement therewith.

For ASHOK MORE & ASSOCIATES CHARTERED ACCOUNTANTS ( FRN : 320009E )

(ASHOK KUMAR MORE) <u>PROPRIETOR</u> <u>Memebrship No. 54823</u>

UDIN : PLACE : SIVASAGAR ( ASSAM ) DATE : THE 26th DAY OF DECEMBER.2023



Principal & Secretary Sargaon College SIMALUGURI-

Cash in Hand

2022-2023

#### GARGAON COLLEGE SIMALAGURI

#### RECEIPTS & PAYMENT ACCOUNT MAINTENANCE ACCOUNT FOR THE PERIOD 01.04.2022 TO 31.03.2023

PARTICULARS AMOUNT PARTUCULARS **To Opening Balance** By Expenditure on Punjab National Bank 29,28,713.12 Additional Section fees D.U Affiliation Advertisement BANK CHARGES Badge & I-card Career Counselling Exp CONTINGENCY Cleaning Expenses Chief Minister Releif Fund CC TV & Other Exp. ELECTRICAL ITEMS Electronic Goods ELECTRICITY **Environment Day** Farwell Exp FOUNDATION DAY FURNITURE PURCHASE Fuel & Lubricant Independent Day Exp Inspection Fees Internal Audit Interview exp **IQAC Programme Exp** 

#### **Outdoor Stadium Construction** PRINTING & STATIONERY

**REFRESHMENT EXP** Registartion fees D.U Reparing & Maintanance SALARY

#### Software Exp

SPORTS EXP TKMDC EXP **TELEPHONE EXP** TRAVELLING ALLOWANCE Prinycompost

2,975.00 9,000.00 50,000.00 1,24,900.00 15,000.00 6,600.00 27,500.00 6,600.00 1,28,970.00 54,670.00

AMOUNT

20,000.00

21,000.00

61,068.00

2,895.28

3,050.00

61,620.00

27,600.00

1,00,000.00

3,25,300.00

2,13,500.00

2,02,862.00

74,031.00

1,40,307.00

#### 4,51,850.00 2,95,163.00

33,000.00 3,47,650.00 22,53,753.00 12,56,304.00

#### 21,900.00 71,855.00

88,600.00 32,653.00 62,000.00 3,02,500.00

Principal & Secretary Cargaon College SIMALUGURI

		Workshop/Seminar	30,000.00
		WATER SUPPLY	61,770.00
		Website Exp	21,764.00
		Examination A/c	1,26,614.40
		Liabrary A/c	1,26,614.40
		General A/c	1,63,019.64
		Building A/c	3,16,536.00
		Saf A/c	31,653.60
		Science A/c	1,70,377.90
		NSS A/c	18,992.16
		MAN A/c	15,00,380.64
To Received		By Closing Balance	
CERTIFICATE FEE	81,900.00	Punjab National Bank	66,29,285.74
Canteen Rent	60,000.00	Cash in Hand	-
Fee Waiver from govt	95,89,451.64		
CHR GRANT			
Application Fee	1,57,500.00		
Room Rent	21,000.00		
Admission A/c	32,55,120.00		
TOTAL	1,60,93,684.76	TOTAL	1,60,93,684.76

We have examined the above Receipt & Payment Account of of GARGAON COLLEGE, MAINTENANCE ACCOUNT, Simalaguri for the above period with the books of accounts voucher & details produced before us and found the same are in agreement therewith.

For ASHOK MORE & ASSOCIATES CHARTERED ACCOUNTANTS (FRN : 320009E)

(ASHOK KUMAR MORE) PROPRIETOR Memebrship No. 54823

UDIN: 24054823BKATFV6468 PLACE: SIVASAGAR (ASSAM) DATE: THE 15th DAY OF FEBRUARY,2024

Principal & Secretary Cargaon College SIMALUGURI

	GARGAON	N COLLEGE	
	SIMA	LAGURI	
		VMENT ADDOUNT	
		YMENT ACCOUNT	
FOF		.04.2022 TO 31.03.2023	
101	CHIEF ERIOD OF	.04.2022 10 01.00.2020	
PARTICULARS	AMOUNT	PARTUCULARS	AMOUNT
To Opening Balance		By Expenditure on	
Punjab National Bank	3,37,975.33	Journal/Magazine	6,725.00
Cash in Hand	14.75	Newspaper	7,644.00
		Bank Charges	13.59
		Internet bill	34,394.00
		Books	10,780.00
		Salary	60,000.00
		Software	29,500.00
		Contingency	2,100.00
To Received From		By Closing Balance	
Admission a/c	2,00,200.00	Punjab National Bank	5,13,633.14
Maintenance a/c	1,26,614.40	Cash in Hand	14.75
TOTAL	6,64,804.48	TOTAL	6,64,804.48

We have examined the above Receipt & Payment Account of **of GARGAON COLLEGE**, LIBRARY ACCOUNT, Simalaguri for the above period with the books of accounts voucher & details produced before us and found the same are in agreement therewith.

For ASHOK MORE & ASSOCIATES CHARTERED ACCOUNTANTS ( FRN : 320009E )

(ASHOK KUMAR MORE) <u>PROPRIETOR</u> <u>Memebrship No. 54823</u>

UDIN : 24054823BKATFV6468 PLACE : SIVASAGAR ( ASSAM ) DATE : THE 15th DAY OF FEBRUARY,2024



Principal & Secretary Cargaon College SIMALUGURI

2023-2024

GARGAON COLLEGE
SIMALAGURI

#### RECEIPTS & PAYMENT ACCOUNT MAINTENANCE ACCOUNT FOR THE PERIOD 01.04.2023 TO 31.03.2024

<b>To Opening Balance</b> Punjab National Bank Cash in Hand	6,629,285.74 -	By Expenditure on Additional Section fees D.U	AMOUNT
Punjab National Bank	6,629,285.74	Additional Section fees D.U	
			20,000.00
		Affiliation fee	101,745.00
		Advertisement	110,208.00
		BANK CHARGES	2,035.64
		Career Counselling Exp	8,000.00
		Competition	50,000.00
		CONTINGENCY	9,600.00
		Cleaning Expenses	118,600.00
		Computer Installation & Repair	168,590.00
		CC TV & Monitor	80,400.00
		Enrolment Fees to D.U	49,920.00
		ELECTRICAL ITEMS	394,613.00
		Electrical Repairing exp	195,000.00
		ELECTRICITY	250,629.00
		Farwell Exp	25,340.00
		FOUNDATION DAY	123,550.00
		Furniture Repairing & Purchase	1,636,232.00
		Fuel & Lubricant	24,000.00
		Muster roll	56,200.00
		NAAC	15,930.00
		Internal Audit	7,000.00
		International Conference Exp	35,000.00
		Interview exp	60,000.00
		Gst Tds	38,422.00
		Outdoor Stadium Construction	120,000.00
		PRINTING & STATIONERY	215,155.00
		Projector & Printer	270,245.00
		REFRESHMENT EXP	98,685.00
		Registartion fees D.U	274,050.00
		Reparing & Maintanance	3,113,290.00
	F	Rain water harvesting project	130,000.00
	F	Republic Day	5,000.00
	S	SALARY	1,220,283.00
	S	oftware Exp	54,054.00
	S	eminar exp	10,000.00
	Т	KMDC EXP	36,050.00
	Т	ELEPHONE EXP	33,505.00
		RAVELLING ALLOWANCE	R 31,360.00
To Received		VATER SUPPLY	79,757.00

FRED A

Canteen Rent Fee Waiver from govt		Magazine A/c Liabrary A/c General A/c	126,764.00 523,361.00
Maintenance( Fee waiver ) Bhona Contribution Scrabe	2,406,480.00 93,000.00	Building A/c	405,413.00 731,204.00 64,239.00
Application Fee Room Rent Admission A/c	24,059.00 32,000.00	Science A/c NSS A/c	300,072.00 725,549.00 38,544.00
Refunded recipt	8,711,930.00 4,500.00	Exam A/c Maintenance a/c	431,397.00 2,406,480.00

Punj	jab National Bank	6,398,213.10
21,423,684.74	TOTAL	21,423,684.74
	Pun, Cast	By Closing Balance Punjab National Bank Cash in Hand 21,423,684.74 TOTAL

We have examined the above Receipt & Payment Account of of GARGAON COLLEGE, MAINTENANCE ACCOUNT, Simalaguri for the above period with the books of accounts voucher & details produced before us and found the same are in agreement therewith.

For ASHOK MORE & ASSOCIATES CHARTERED ACCOUNTANTS ( FRN : 320009E )

(ASHOK KUMAR MORE) PROPRIETOR Memebrship No. 54823

UDIN : PLACE : SIVASAGAR (ASSAM) DATE : THE 13th DAY OF JULY,2024



Principal & Secretary Cargaon College SIMALUGURI

### GARGAON COLLEGE

#### RECEIPTS & PAYMENT ACCOUNT LIBRARY ACCOUNT FOR THE PERIOD 01.04.2023 TO 31.03.2024

We have examined the above Receipt & Payment Account of of GARGAON COLLEGE, LIBRARY ACCOUNT, Simalaguri for the above period with the books of accounts voucher & details produced before us and found the same are in agreement therewith.

For ASHOK MORE & ASSOCIAT CHARTERED ACCOUNTANTS ( FRN 320009E )

(ASHOK KUMAR MORE) <u>PROPRIETOR</u> <u>Memebrship No. 54823</u>

UDIN : PLACE : SIVASAGAR (ASSAM) DATE : THE 13th DAY OF JULY,2024

Principal & Secretary Sargaon College SIMALUGURI

