



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE

2.5. Evaluation Process and Reforms

2.5.1.

a) Mechanism of Internal Assessment

DEPARTMENT OF EDUCATION
SESSION 2023-24





A. Minutes of departmental meeting regarding internal assessment

DEPARTMENT OF EDUCATION
GARGAON COLLEGE
ESTD-1959
P.O. SIMALUGURI, DIST. SIVASAGAR(ASSAM)
PIN:785686
EMAIL: edudeptgc@gmail.com

Date: 22nd April 2024

Presence of the Members:

1. Dr. Bidyananda Borkakoty, HoD, Department of Education
2. Dr. Ratna Das
3. Dr. Poli Konwor
4. Kongkona Borah
5. Kabita Handique

Dr. Bidyananda Borkakoty, HoD, Department of Education, initiated the meeting to discuss about the internal semester examination

Item No.1: To discuss about smooth conduct of internal semester examination

Resolution No.1: Resolved that the department of education will conduct internal semester examination as per schedule prescribed by the college authority.

Item No.2: To discuss about the responsibilities of faculties regarding question paper setting as well as answer script evaluation

Resolution No.2: Resolved that the HoD, Department of Education will entrust the responsibility to all the faculty member of the department

Dr Bidyananda Borkakoty
HoD, Department of Education



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B. Departmental timetable of internal examination

Gargaon College

Sessional Examination, Routine, 2023- 2024

2nd , 4th & 6th Semester

Department of Education


Date	Day	9-10.30	10.40-12.10	12.20-1.50	2-3.30
23-04-24	Tuesday	2 nd Sem (Major) C2 6 th Sem (NH)	4 th Sem (Major) C8	6 th Sem (Major) C13	AEC 2
24-04-24	Wednesday	2 nd Sem (Minor)	6 th Sem (Major) C14	4 th Sem (Major) C9 4 th Sem (NH)	2 nd Sem (GEC)
25-04-24	Thursday	4 th Sem (GE)	4 th Sem (Major) C10 6 th Sem (NH)	6 th Sem DSE3	2 nd Sem (SEC)
26-04-24	Friday		6 th Sem (Major) DSE4	4 th Sem (Major)	

Dr. Bidyananda Borkakoty
HoD & Associate Professor
Department of Education
Gargaon College, Simaluguri, Assam



C. Distribution of exam duties

DUTY LIST					
SESSIONSL EXAMINATION -2024					
DEPARTMENT OF EDUCATION GARGAON COLLEGE					
Date	Day	9-10.30	10.40-12.10	12.20-1.50	2-3.30
23-04-24	Tuesday	2 nd sem H-9 BK KH RM 6 th sem NH-D PK RD	4 th sem H KB KH NM	6 th sem H-9	AEC-2 KH
24-04-24	Wednesday	2 nd sem MIN-9 PK KH	6 th sem H-9 BK RM	4 th sem H-9 KB RD 4 th sem NH- DR-RM	2 nd sem GE-9 KH RM AEC-2 KB
25-04-24	Thursday	4 th sem GE-9 RD KH	4 th sem H-9 KB RM	6 th sem H-9 PK KH	2 nd sem SEC-9 KH RM
26-04-24	Friday		6 th sem H-9 PK RM RD	4 th H 4020- 1<13 RM KH	


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HoD & Associate Professor
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D. Students' Seminar


List of topics along with allotted student's names:-

Group Discussion
U.G. 6th semester
Course :- Emerging Trends in Indian Education
Year :-2023-24

GROUP STUDENT'S NAME

TOPIC


A	Paramananda Gogoi Ankumony Gogoi Priyadarshree Boruah Dikshita Gogoi	Role of Constitution in equalizing the Educational opportunities
B	Rajashree Bhuyan Dipsikha Konwar Akash Gogoi Jemmy Gogoi	Early Childhood Care and Education in India
C	Samikhya Gogoi Latashree Buragohain Bishnupriya Das Sikhamoni Dutta	Elementary Education in India
D	Priyanka Borgohain Bornali Phukon Nikita Hazarika Priyanka Kachari	Secondary Education in India
E	Bastav Dihingia Asif Ali Sumana Chutia Rimpi Rajkumari	Higher Education in India
F	Ankita Gogoi Dipsikha Ray Nishita Doley Riddhi Gogoi	Teacher Education in India
G	Upashana Phukan Kobita Gogoi Gayatri Mahanta Madhurima Mahanta	Technical and Vocational Education in India


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Seminar topics

H	Violina Khanikar Nikita Hazarika Torali Gogoi Sukanya Kashyap	Concept of Adult Education and Initiatives for Adult Education :- Adult literacy mission,
I	Meghali Chetia Puja nath Jahan Ali	Concept and Challenges of Population Education


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F. Display of Sessional Marks on Notice Board





H.Grievance Redressal Report

Standard Proforma

APPLICATION FORM		
Grievances Redressal Form for Sessional Examination		
To		
The Head		
Department of		
Gargaon College		
1. Name (in CAPITAL letters)		
2. Class		
3. (A) Mobile no..... (B) Mail ID.....		
4. Examination Details (A).....Examination 20.....		
(B) Semester.....		
(C) Subject/Speciality.....		
(D) Paper..... Paper Code		
(E) Roll no :		
(F) Date of declaration of results:		
5. Whether paper is applied for review (Yes/No):		
Yours faithfully		
.....		
(Signature of the applicant)		
.....		
For Office Use Only		
1. Date of receiving the form:		
2. Details of redressal of grievances:		
Date:		
Signature of Examiner		
Signature of In-charge of Internal Semester		
Signature of HOD		