

PARENT TEACHERS' MEETING



Department of Chemistry (2023-24)

About PTM

Parent Teachers' Meeting is one of the core components of the Teaching-Learning Process of Gargaon College. The core objectives of PTM are

- To create a linkage between teachers and parents.
- To understand the socio-economic environment of the students.
- To help the slow learners in their continuous growth.
- Improve Community Participation



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Overview of the Program

Name of the Program: Parent-Teacher Meeting

Venue: Department of chemistry, Gargaon College

Date: 7th November, 2023

Organized by: Department of chemistry, Gargaon College

Number of Participants: 53

Objective of the Program: To maintain track on the students

performance and to communicate with their parents.

Brief report of the program

A parent Teacher Meeting was held on 7th November, 2023 for all semesters. Dr. Anna Gogol, Head of the Department, Department of Chemistry chaired the meeting and emphasized on the need for holding such sessions to improve parent-teacher contact. The meeting started with the welcome of everyone present and proceeded towards the introduction of all parent representative as well as teacher representatives. Parent representative highlighted their observations and expressed their appreciation for the Department's effort on behalf of learner's overall welfare.

Parent were informed of the students' progress, and their feedback was taken into account. The parents expressed great anxiety about their children's preparation for entrance examination, so they were explained as to how their wards will be guided in this regard.

Future Action Plan

- 1. Frequent meetings of the parents and teachers to discuss the overall progress and development of the students.
- 2. Organization of programs by the Parent Teachers' Association for development of the students.
- 3. A strategy to organize a career counselling session for the students keeping in requests of the parents.



Invitation Letter



DEPARTMENT OF CHEMISTRY GARGAON COLLEGE Estd. 1969

P.O. Simaluguri, Dist. Sivasagar (Assam), Pin: 785686 Email: chemistry gc21@gmail.com

From.

Dr. Anna Gogoi, Head of the Department, Department of Chemistry, Gargaon College, Sivasagar: 785686, Assam.

Date: 07.11.2023

To.

Dear Parents/Guardians,

On behalf of the Department of Chemistry, Gargaon College, I would like to bring to your kind notice that we are going to organize a Parent-Teacher Meeting on 07.11.2023 at 11:30 am, Room No. 12. Please consider this letter as a formal invitation.

We cordially invite you to attend the meeting without fail. In the meeting various academic aspects like progress, behaviour and social well-being of our students would be discussed. We are looking forward to see you in the meeting.

Date: 07.11.2023 Time: 11:30 am Venue: Room No. 12

Yours sincerely.

Dr. Anna Gogoi

HQDoChemistryartment Chemistry Department Gargaon College, Simaluguri



Photos of the Event











Participants List

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14	Sanjoy Sahu	3-5	Robert Sahu	
14	Adit Saher	3-5	Sanjay Sahu	9854188
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Yours sincerely.

Dr. Anna Gogoi

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