



গড়গাঁও মহাবিদ্যালয়  
GARGAON COLLEGE

# PARENT TEACHERS' MEETING



## Department of Botany (2023-24)

### About PTM

Parent Teachers' Meeting is one of the core components of the Teaching-Learning Process of Gargaon College. The core objectives of PTM are

- To create a linkage between teachers and parents.
- To understand the socio-economic environment of the students.
- To help the slow learners in their continuous growth.
- Improve Community Participation



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## Report of the Meeting

**Date: 16.03.2024**

**Time: 10:00 AM**

**Teachers Present: 03**

**Parent Representatives Present: 20**

A Parent Teacher Meeting of the Department of Botany was held on 16-03-2024 in the Department room.

### Welcome Address

Ms. Sangeeta Chetia, Assistant Professor, Department of Botany, extended a warm welcome to all the parents and handed over the details of the agenda to the Head of Department (HOD), Department of Botany, Dr. Dimbeshwar Das.

### Agenda:

1. Welcome Address
2. Objective of the Meeting
3. Update regarding the academic activities
4. Discussion on the various Student-centric and department-centric issues
5. Vote of thanks

Head  
Department of Botany  
Gargaon College, Simaluguri  
Dist. Sivasagar Pin 785686, Assam



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### **Objective of the Meeting**

Ms. Sandeepa Agarwalla, Assistant Professor, Department of Botany, describing the objective of the meeting, she speaks about the importance of such meetings to create a better understanding between parents and teachers to build harmonious relationships. It is necessary to notify the responsibilities with the parents for better development of the students. It is also very important to sit together to identify the areas of strength and weakness of the child and sort out ways to enhance the child's overall performance.

### **Update regarding academic activities**

In the meeting the parents were informed about the academic performance of the students. Parents were given feedback about their results in the last end semester examination. The attendance of students in their classes was also revealed. Since the performance of second semester students is comparatively poor, the parents were asked to encourage their child to improve their studies. They were also asked to motivate their child to submit the practical and assignments on time.

### **Discussion on the various student-centric and department-centric issues**

A great interaction was held between the teachers and the parents for the development of their children. In the meeting the teachers discussed both strengths and weaknesses of the students and also mentioned the areas of improvements related to curricular and co-curricular activities as well. The progress report shown to the parents and their suggestions were noted. Teacher representatives clear the doubts, questions of parents regarding areas and steps through which they improve their child for best. Parents suggested creating a fund for their child which can be utilized by them to buy new books.

### **Vote of Thanks**

The vote of thanks was extended by Ms. Sangeeta Chetia, Assistant Professor, Department of Botany. She extended vote of thanks to the respected principal of Gargaon College, Dr. Sabyasachi Mahanta for motivating everyone to organise the PTM. She extended a vote of thanks to the parent representatives, faculty members and students of the department for their valuable time, active participation, and suggestions.



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Date: 06/03/2024

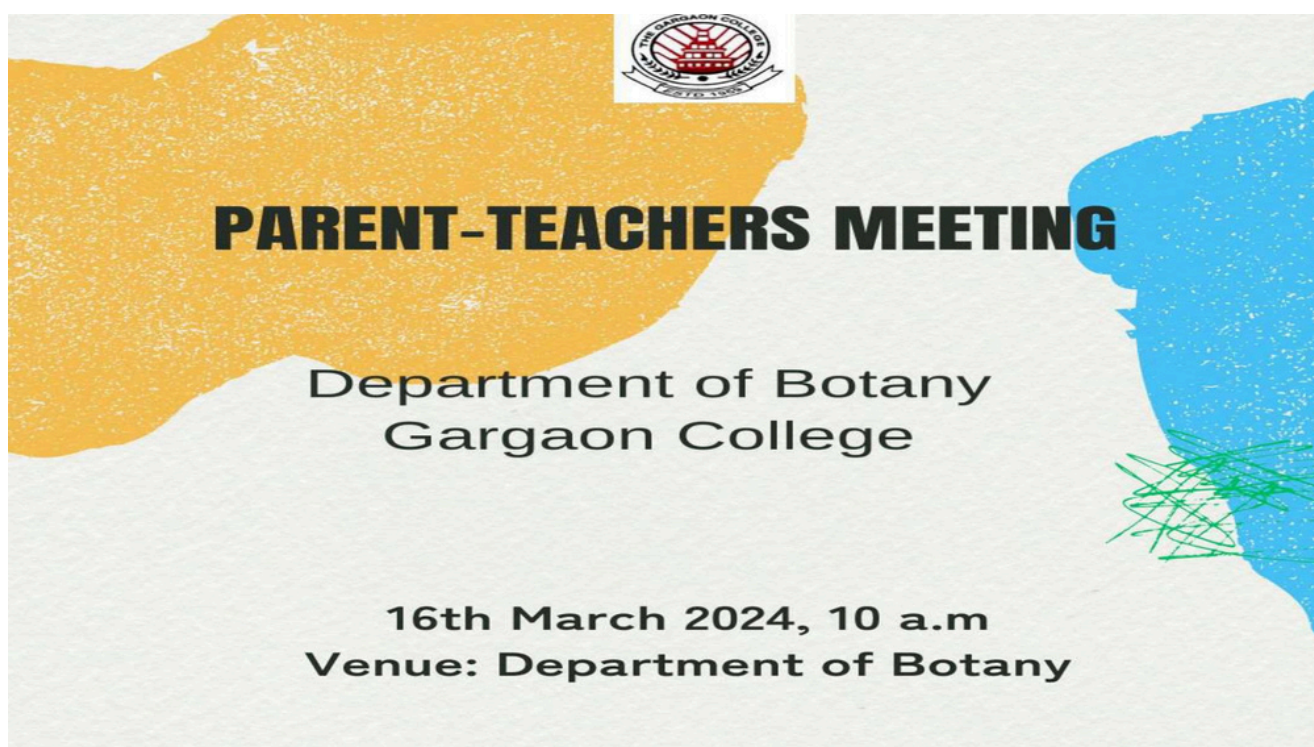
### NOTICE

A departmental meeting will be held on 7<sup>th</sup> March, 2024 to discuss about organizing a parent teacher meeting for students of B.Sc 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester (Hons.). All the faculty members are requested to attend the meeting on time.

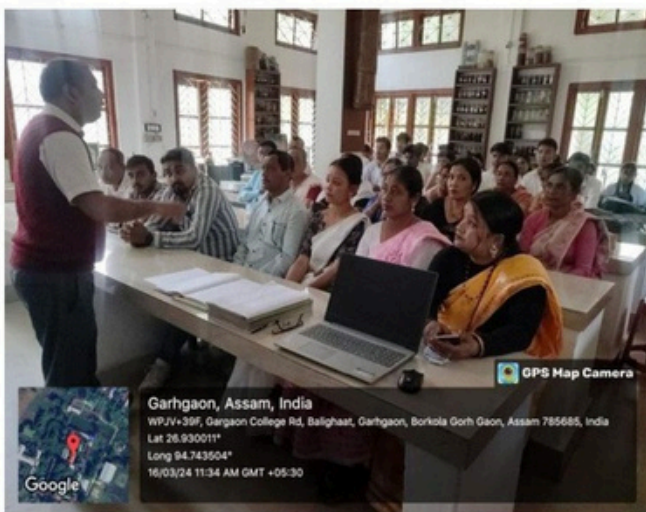
(Dr. Dimbeshwar Das)

HOD, Department of Botany  
Gargaon College, Simaluguri

## Flyer of the Meeting



## Photographs of the meeting





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## List of Guardian attendees:

Signature of parents :		
Guardian Name	Student Name	Contact NO.
1. Purabi Konwar	Moumita Konwar	9707262317
2. Md. Muzibuddin Ahmed.	Arifa Ahmed Bora	9954697072
3. Amirul Rahman	Aftisum Rahman	8135964672
4. Arindamita Konar Gogoi	Giltashree Gogoi	9957057396
5. Rehlin Begum	Azhara Akthera	9365198061
6. Labanya Konwar	Darchana Konwar	9395007598
7. Jure Gogoi	Rahul Gogoi	910111382
8. Fatima Begum	Farbin Sultana	9365243943
9. Barnali Gogoi	Shreyit Gogoi	9957698262
10. A. Begum	Shamima Yasmin	9954602246
11. Rupa Boruah	Rajanka	967819874
12. Minedhar Sensua	Moinir Sensua	9101429710
13. Jima Phukan	Jhormali Phukan	9859985035
14. Renu Borah	Prakumari Borah	9954515601
15. Rupanjali Kalita	Hemangshamika Kalita	9613105047
16. Nibha Boruah	Nilufar Boruah	6026551652
17. Pabam Boruah	Syamol Boruah	8011519135
18. Nazimuddin Ahmed.	Tamanna Sultana	9959148251
19. Dhritree Borah	Bidisha Borah	9101737350
20. Umakanti Aogai	Lakshmi Aogai	9101161853