



# গড়গাঁও মহাবিদ্যালয় GARGAON COLLEGE

Career Guidance and Counselling on  
**INTERVIEWS AND RESUME PREPARATION**

Date: 23/03/2024

*Organized by*  
**Department of Mathematics**

*In Collaboration with*  
**IQAC, Gargaon College**  
&  
**B.Borooah College, Guwahati**



গড়গাঁও মহাবিদ্যালয়  
GARGAON COLLEGE

**Topic: Interviews and Resume preparation**

**Date: 23/03/2024**

**Organizer: Department of Mathematics, Gargaon College in Collaboration with IQAC,  
Gargaon College and Department of Mathematics, B Borooah College, Guwahati.**

**Resource person: Mr. Mohit Sekhawat, a Public Speaking Coach**

**OBJECTIVE OF THE PROGRAM**

An interview and resume preparation webinar aims to equip participants with the knowledge, skills, and confidence needed to present themselves effectively to prospective employers, ultimately increasing their chances of securing job interviews and employment opportunities.

**ABOUT THE PROGRAM**

An Online Skill Development Programme was organized by the Department of Mathematics, Gargaon College in collaboration with IQAC, Gargaon College and the Department of Mathematics, B Borooah College, Guwahati on 23rd March. The program aimed to guide students in improving communication skills, preparing their resumes, and facing interviews confidently and fluently.

Inaugurating the program, eminent academician and Principal of Gargaon College, Dr. Sabyasachi Mahanta underscored the importance of developing communication skills in students to enhance their employability in an increasingly competitive job market. They appreciated both the Departments for taking the initiative to organize such a program.

Dr. Kabita Phukon, Head of the Department of Gargaon College and Dr. Ripa Kataki, Head of the Department of Mathematics, B. Borooah College, delivered the welcome speeches.

Mr. Mohit Sekhawat, a Public Speaking Coach, TESOL Certified, IELTS and PTE Trainer delivered a talk on the topic “**Interviews and Resume Preparation**”. During his lecture, Mr. Sekhawat spoke on ways to enhance public speaking skills, refine English fluency, learn body language and voice modulation techniques and prepare compelling resumes. He further gave tips to the students as to how they can qualify interviews for MNC job positions.

The program, moderated by Ms. Sujata Goala, Assistant Professor of the Department of Mathematics, Gargaon College saw the participation of a significant number of students of both the colleges. Mr. Harekrishna Mili, Assistant Professor of the Department of Mathematics, Gargaon College provided technical support to the program while Mr. Partha Pratim Gogoi, Guest Lecturer of the department extended the vote of thanks.



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**FLYER OF THE PROGRAM:**



# Gargaon College

Simaluguri, Sivasagar, Assam

## Skill Development Program

" Interviews and Resume Preparation "

Organized by  
Department of Mathematics in Collaboration with IQAC, Gargaon College and  
Department of Mathematics, B. Boroah College, Guwahati



Resource Person  
Mr. Mahit Sekhawat  
Public Speaking Coach

23<sup>RD</sup> MARCH, 2024  
TIME : 7.00 PM

Join Us On

[REGISTRATION LINK](#)

[WHATS APP LINK](#)



Inaugurator  
Dr. Sabyasachi Mahanta  
Principal, Gargaon College

- Certification : TESOL Certified, IELTS and PTE Trainer
- Experience : Over 7 years of global experience/ Worked online in 13+ countries/ Trained teachers in adopting new technologies, methodologies, and communication skills
- Platform : Taught on online platforms such as Urbanpro, Preply, and Planetspark
- Specializations : Enhancing public speaking skills / Improving communication skills / Refining English fluency / Trains in body language and voice modulation techniques / Assists students in clearing interviews for MNC job positions / Specializes in confidence building for career growth /developing Leadership skills

|  |  |  |   |
|--|--|--|---|
| Dr. Surajit Saikia<br>Coordinator, IQAC<br>Gargaon College | Dr. Kabita Phukan<br>Gargaon College<br>H.O.D, Mathematics | Dr. Ripa Kataki<br>H.O.D, Mathematics<br>B. Boroah College | Feel free to call us at<br>9435693962 / 9954336154<br>Email-<br>mathgargaon@gmail.com |
|--|--|--|---|

**N.B. : The ZOOM MEET Link will be shared in the Whatsapp group prior to the session**





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**PHOTOGRAPHS OF THE PROGRAM:**





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**PHOTOGRAPHS OF THE PROGRAM:**





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## PARTICIPANTS LIST

Workshop on Interviews and Resume Preparation

Date: 23rd March, 2024

### LIST OF PARTICIPANTS

| Sl No. | NAME                  | CURRENT OCCUPATION |
|--------|-----------------------|--------------------|
| 1.     | Ritwick Duwarah       | Student            |
| 2.     | Kongkon Bezbaruah     | Student            |
| 3.     | Gyanosree Gogoi       | Student            |
| 4.     | Arpana Sonowal        | Student            |
| 5.     | Aditya Borgohain      | Student            |
| 6.     | Juktamukhi Mahanta    | Student            |
| 7.     | Dibyajyoti Gogoi      | Student            |
| 8.     | Shyamol Boruah        | Student            |
| 9.     | Bakhistha Chetia      | Student            |
| 10.    | Hirmoy Goswami        | Other              |
| 11.    | Bivekananda Ghosh     | Student            |
| 12.    | Pal Tanti             | Student            |
| 13.    | Subrata Das           | Student            |
| 14.    | Rishab Gautam         | Student            |
| 15.    | Rishi Kumar Deka      | Student            |
| 16.    | Memcha Singha         | Student            |
| 17.    | Saloni Jain           | Student            |
| 18.    | Neeraj Das            | Student            |
| 19.    | Rajib Das             | Student            |
| 20.    | Raj Jyoti Das         | Student            |
| 21.    | Banashree Saikia      | Student            |
| 22.    | Ritupon Phukon        | Student            |
| 23.    | Moya Ranglong         | Student            |
| 24.    | Rahul Buragohain      | Student            |
| 25.    | Jitilmoy Nath         | Student            |
| 26.    | Biraj Kanti Sinha     | Student            |
| 27.    | Dibya Kumari Shrestha | Student            |
| 28.    | Bishal Sarma          | Student            |
| 29.    | Deepjyoti Deka        | Student            |
| 30.    | Arup Phukan           | Student            |
| 31.    | Pranjit Gogoi         | Student            |
| 32.    | Debashish Sarma       | Student            |
| 33.    | Boishnagree Phukon    | Student            |
| 34.    | Anisha Dutta          | Student            |
| 35.    | Bishnu Saikia         | Student            |
| 36.    | Ankur Jyoti Sonowal   | Student            |

*Phukan*  
Head  
Deptt. of Mathematics  
Gargaon College





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GARGAON COLLEGE  
NAAC accredited with 'B' Grade

### **NEWSPAPER CLIPPINGS OF THE PROGRAM:**

## **Skill development programme organized**

OUR CORRESPONDENT

**SIVASAGAR, March 26:**

An online skill development programme was organized by the department of Mathematics of Gargaon College in collaboration with department of Mathematics of B Borooah College, Guwahati in association with IQAC, Gargaon College recently. The objective of the programme was to guide students in improving communication skills, preparing their resume and facing interviews with confidence and fluency.

Inaugurating the programme, eminent academician and Principal of Gargaon College, Dr Sab-yasachi Mahanta under-

scored the importance of developing communication skills in students in order to enhance their employability in an increasingly competitive job market and appreciated both the departments for taking the initiative to organize such a programme.

The welcome speeches were delivered by Dr Kabita Phukon, Head of the department of Gargaon College and Dr Ripa Kataki, Head of the department of Mathematics, B Borooah College. Mohit Sekhawat, a Public Speaking Coach, TESOL Certified, IELTS and PTE Trainer delivered a talk on the topic "Interviews and Resumé Preparation".

During his lecture, Sekhawat spoke on ways to

enhance public speaking skills, refine English fluency, learn body language and voice modulation techniques and prepare effective and compelling resumes. He further gave tips to the students as to how they can qualify interviews for MNC job positions. The programme moderated by Sujata Goala, Assistant Professor of the department of Mathematics, Gargaon College saw the participation of a significant number of students of both the colleges. Harekrishna Mili, Assistant Professor of the department of Mathematics, Gargaon College provided technical support to the programme while Partha Pratim Gogoi, guest lecturer of the department extended the vote of thanks.

**VIDEO LINK**

